

# MACKENZIE COUNTY

## REGULAR COUNCIL MEETING

OCTOBER 26, 2011

10:00 A.M.

COUNCIL CHAMBERS  
FORT VERMILION, AB



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, October 26, 2011  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

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<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	
<b>STRATEGY &amp; POLICY SESSION:</b>	3.	a) None	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	4.	a) Minutes of the October 11, 2011 Regular Council Meeting	1
<b>DELEGATIONS:</b>	5.	a) S/Sgt. Tom Love, Fort Vermilion RCMP – 10:00 a.m.	11
		b) Fort Vermilion Recreation Board	
		c)	
<b>GENERAL REPORTS:</b>	6.	a) Municipal Planning Commission Meeting Minutes	15
		b) Mackenzie Library Board Meeting Minutes – August 23, 2011	73
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		d)	
<b>COMMUNITY &amp; PROTECTIVE SERVICES:</b>	7.	a) 2011 Solid Waste Hauling Tender Results	83
		b)	

<b>OPERATIONAL SERVICES:</b>	8.	a)		
		b)		
<b>PLANNING &amp; DEVELOPMENT:</b>	9.	a)	Development Statistics Report 2011 January to September 2009 to 2011 Comparison	85
		b)		
		c)		
<b>PUBLIC HEARINGS:</b>	10.	a)	None	
<b>CORPORATE SERVICES:</b>	11.	a)	Town of High Level – 2012 Capital Projects	105
		b)	Penalties Write-off - Tax Rolls 076973, 077126, 098336 and 192075	109
		c)	Agricultural Land Sales	111
		d)	Highway 88 Connector Paving Project	115
		e)	Land Use Framework – MMSA Survey	119
		f)	Royal Canadian Legion – Request for Funding	135
		g)	Financial Report – September 30, 2011	139
		h)		
		i)		
<b>INFORMATION / CORRESPONDENCE:</b>	12.	a)	Information /Correspondence	151
<b>IN CAMERA SESSION:</b>	13.	a)	Legal	
		b)	Labour	
		c)		
		d)		

**NEXT MEETING  
DATE:** 14. a) Regular Council Meeting  
Tuesday, November 8, 2011  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:** 15. a) Adjournment





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the October 11, 2011 Regular Council Meeting</b>

### **BACKGROUND / PROPOSAL:**

Minutes of the October 11, 2011 Regular Council meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the minutes of the October 11, 2011 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_





**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, October 11, 2011  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve (arrived at 12:25 p.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor (arrived at 10:10 a.m.)
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

J. Roy Brideau	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations
Al Hoggan	Director of Community & Protective Services
Marion Krahn	Supervisor of Planning Services
Don Roberts	Zama Site Manager
Carol Gabriel	Executive Assistant

**ALSO PRESENT:** Members of the media.

Minutes of the Regular Council meeting for Mackenzie County held on October 11, 2011 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER:**           **1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

**AGENDA:**                   **2. a) Adoption of Agenda**

**MOTION 11-10-778**           **MOVED** by Councillor Bateman

That the agenda be adopted as amended.

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\_\_\_\_\_

**CARRIED**

Councillor Jorgensen arrived at 10:10 a.m.

**STRATEGY & POLICY  
SESSION:**

**3. a) Strategy & Policy Session (In-Camera)**

**MOTION 11-10-779**

**MOVED** by Councillor D. Driedger

That Council move in-camera at 10:15 a.m.

**CARRIED**

**MOTION 11-10-780**

**MOVED** by Councillor Wardley

That Council move out of camera at 12:18 p.m.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:18 p.m. and reconvened the meeting at 1:08 p.m.

John Klassen, Al Hoggan, and Don Roberts left the meeting.

Deputy Reeve Sarapuk joined the meeting at 12:25 p.m.

**ADOPTION OF  
PREVIOUS MINUTES:**

**4. a) Minutes of the September 23, 2011 Regular Council Meeting**

**MOTION 11-10-781**

**MOVED** by Councillor Wardley

That the minutes of the September 23, 2011 Regular Council meeting be adopted as presented.

**CARRIED**

**PUBLIC HEARINGS:**

**10. a) Bylaw 836-11 Land Use Bylaw Amendment for the Cancellation and Consolidation of Plan 982 1128, Block 25, Lots 5 and 6 (La Crete)**

Reeve Neufeld reconvened the public hearing for Bylaw 836-11 at 1:09 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 836-11 was properly advertised. Marion Krahn, Supervisor of Planning Services, answered that the bylaw was advertised in

\_\_\_\_\_  
\_\_\_\_\_

accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Marion Krahn, Supervisor of Planning Services, presented the Development Authority's submission and indicated that first reading was given on September 13, 2011.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 836-11. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 836-11. There was no one present to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 836-11 at 1:11 p.m.

**MOTION 11-10-782**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 836-11, being a Bylaw for the cancellation of Plan 982 1128, Block 25, Lots 5 and 6 for the purpose of consolidation.

**CARRIED**

**MOTION 11-10-783**

**MOVED** by Councillor J. Driedger

That third reading be given to Bylaw 836-11, being a Bylaw for the cancellation of Plan 982 1128, Block 25, Lots 5 and 6 for the purpose of consolidation.

**CARRIED**

**10. b) Bylaw 837-11 Land Use Bylaw Amendment for the Cancellation and Consolidation of Plan 792 1881, Block 18, Lots 3 and 4 (La Crete)**

Reeve Neufeld reconvened the public hearing for Bylaw 837-11 at 1:12 p.m.

\_\_\_\_\_  
\_\_\_\_\_

Reeve Neufeld asked if the public hearing for proposed Bylaw 837-11 was properly advertised. Marion Krahn, Supervisor of Planning Services, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Marion Krahn, Supervisor of Planning Services, presented the Development Authority's submission and indicated that first reading was given on September 13, 2011.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 837-11. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 837-11. There was no one present to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 837-11 at 1:14 p.m.

**MOTION 11-10-784**

**MOVED** by Councillor J. Driedger

That second reading be given to Bylaw 837-11, being a Bylaw for the cancellation of Plan 782 1881, Block 18, Lots 3 and 4 for the purpose of consolidation.

**CARRIED**

**MOTION 11-10-785**

**MOVED** by Councillor Braun

That third reading be given to Bylaw 837-11, being a Bylaw for the cancellation of Plan 782 1881, Block 18, Lots 3 and 4 for the purpose of consolidation.

**CARRIED**

**11. b) Tax Forfeiture Properties Sale – 1:00 p.m.**

**MOTION 11-10-786**

**MOVED** by Councillor Wardley

\_\_\_\_\_  
\_\_\_\_\_

That the property under tax roll 081648 (Plan 962 4275, Lot 4, Block 29) be removed from the 2011 auction list due to non-compliance at time of purchase.

**CARRIED**

**GENERAL REPORTS:** 6. a) None

**COMMUNITY &  
PROTECTIVE  
SERVICES:** 7. a) None

**OPERATIONAL  
SERVICES:** 8. a) **Tompkins Ice-Bridge**

**MOTION 11-10-787** **MOVED** by Councillor Braun

That due to the inability of Steephill Trout Farms to fulfill their three year ice-bridge contract, administration approach the next qualified lowest bidder and negotiate a two year contract for the construction of the Tompkins ice-bridge.

**CARRIED**

**PLANNING &  
DEVELOPMENT:** 9. a) **Development Permit 239-DP-11 Fuel Tank at La Crete Airport (Temporary) (La Crete Rural)**

**MOTION 11-10-788** **MOVED** by Councillor Derksen

That Development Permit 239-DP-11 on Part of S ½ 1-106-15-W5M (Plan 852 1266, Block OT) in the name of Neufeld Petroleum be APPROVED as presented in Option 1.

**CARRIED**

**CORPORATE  
SERVICES:** 11. a) **Request to Waive a Utility Bill**

**MOTION 11-10-789** **MOVED** by Councillor Derksen

That the August 2011 sewer charge for utility account 101113.04 be reduced to the past six month's average.

**CARRIED**

11. c) **Economic Development for Elected Officials Course**

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 11-10-790**

**MOVED** by Councillor Flett

That one Councillor be authorized to attend the Economic Development for Elected Officials course in Grande Prairie on November 2, 2011.

**MOTION 11-10-791**

**MOVED** by Councillor Wardley

That Motion 11-10-790 be amended to authorize two Councillors to attend the Economic Development for Elected Officials course in Grande Prairie on November 2, 2011.

**CARRIED**

**MOTION 11-10-792**

**MOVED** by Councillor Derksen

That Councillor Flett and Councillor Braun be authorized to attend the Economic Development for Elected Officials course in Grande Prairie on November 2, 2011.

**CARRIED**

Reeve Neufeld recessed the meeting at 1:32 p.m. and reconvened the meeting at 1:51 p.m.

**DELEGATION:**

**5. a) Regional EMS Foundation (Mobile Simulation Unit)  
1:30 p.m.**

Presentation by JoAnn Cazakoff, Executive Director and Laura LaValley, Event Coordinator with the Regional EMS Foundation on the Mobile Simulation Unit.

**MOTION 11-10-793**

**MOVED** by Councillor J. Driedger

That the Regional EMS Foundation funding request for the Mobile Simulation Unit be TABLED for further information.

**CARRIED**

**5. b) Henry Enns – 2:00 p.m.**

Presentation by Henry Enns regarding subdivision concerns.

Reeve Neufeld recessed the meeting at 3:11 p.m. and reconvened the meeting at 3:24 p.m.

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 11-10-794**

**MOVED** by Councillor Wardley

That Council uphold Policy DEV003 to subdivision development within the County.

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

**12. a) Information/Correspondence**

**MOTION 11-10-795**

**MOVED** by Councillor J. Driedger

That administration write a response letter to the Fort Vermilion Board of Trade.

**CARRIED**

**MOTION 11-10-796**

**MOVED** by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**IN CAMERA SESSION:**

**13. a) None**

**NEXT MEETING  
DATE:**

**14. a)** Regular Council Meeting  
Wednesday, October 26, 2011  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**15. a) Adjournment**

**MOTION 11-10-797**

**MOVED** by Councillor Flett

That the regular council meeting be adjourned at 3:52 p.m. p.m.

**CARRIED**

These minutes will be presented to Council for approval on October 26, 2011.

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Bill Neufeld  
Reeve

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J. Roy Brideau  
Chief Administrative Officer

UNAPPROVED

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## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>DELEGATION S/Sgt. Tom Love, Fort Vermilion RCMP</b>

### **BACKGROUND / PROPOSAL:**

See attached report.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the report by S/Sgt. Tom Love of the Fort Vermilion RCMP be received for information.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



## **Staffing.**

The Fort Vermilion detachment currently has a fully staffed complement of officers. The La Crete office staff position applicant has completed the required security documents and have been forwarded to Edmonton. It should take 8 -10 weeks to complete the security review of the applicant.

## **2011 Fort Vermilion Rate Payer traffic issue.**

Police conduct extra speed enforcement to address the community of Fort Vermilion concerns of speeding on 45<sup>th</sup> Street. (the hill road to the water plant) Only one ticket was issued for speeding during the increased enforcement.

## **La Crete traffic issue.**

Councillor Braun has received some traffic complaints for the community of La Crete, he has forwarded the concerns to myself. I have taken all of the concerns and have spoken directly with the lone concerned citizen. The citizen is upset that traffic violations occur in La Crete. I have learned that the concerned citizen does not contact police when violations have been observed he reports his concerns directly to Councillor Braun via email. I again advised the concerned citizen that he must contact police immediately if he wants the police to deal with traffic violations. The concerned citizen was again advised that the RCMP continue to make traffic enforcement a priority in and around La Crete.

During the past six months 20 persons have been charged for impaired driving, 20 motor vehicle's / Atv's have been seized for traffic violations and 110 tickets issued and two drug charges have been laid. This is increase of enforcement numbers compared to last year.

The Fort Vermilion RCMP will continue the duty of traffic enforcement and will investigate any complaint of traffic violations once received.

## **Traffic Priorities.**

The Provincial and Fort Vermilion traffic priorities for the month of November will be Pedestrian Safety and Impaired driving in December.

## **Annual Performance Plan..**

The Annual Performance Plan for April 2011- March 2012 continue to be:

Traffic  
Drugs  
Youth

## Traffic

For 2010 the detachment had 23 charges for impaired driving. Currently for the first six months of 2011 there are 21 charges of impaired driving.

For 2010 the detachment issued 236 tickets. Currently for the first six months of 2011 130 tickets have been issued.

## Drugs

For 2010 the detachment had 5 charges for drug possession/trafficking. Currently for the first six months of 2011 there are 2 charges of possession/trafficking.

## Youth

For 2010 the detachment had conducted 5 anti bullying presentations. Currently for the first six months of 2011 there has been 3 anti bullying presentations at the local schools.

## **Alberta Association of Municipal Districts & Counties.**

Once again the Mackenzie County will be able to meet with the Commanding Officer of the Alberta RCMP. Due to the limited time that is available to meet with the Commanding Officer (20 min) and as noted last year the Commanding Officer was unable to immediately deal with a local concern due to the concern was not forwarded before the meeting. The Commanding Officer has again requested that I forward any issues/ concerns to him so they can be addressed during the short time he has with the County.

If possible I would like to meet with a with the Reeve and C.A.O. in November and confirm any issues/ concerns and I will then forward the issues/ concerns to the Commanding Officer.

## **Security review/ lock down procedure re for the Fort Vermilion County Office.**

As requested the Fort Vermilion RCMP is assisting Mackenzie County with a security review and lock down procedure of the Fort Vermilion office. The review and lock down procedure are still being completed.

I have advised the CAO and county staff of my immediate concerns due to the current configuration of the front counter.

T.R. Love, S/Sgt.  
Fort Vermilion RCMP



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Municipal Planning Commission Meeting Minutes for August 11, 2011, August 30, 2011 and September 15, 2011</b>

**BACKGROUND / PROPOSAL:**

Information item. The revised minutes of the August 11, 2011 Municipal Planning Commission meeting and the adopted minutes of the August 30, 2011 and September 15, 2011 Municipal Planning Commission meetings are attached.

The August 11, 2011 minutes contained errors in Motion 11-208. The following except has been modified to show the errors in ~~strikeout~~ and the corrections in italics:

The errors were as shown below in ~~strikeout~~ with the correction in italics:

1. This permit approval is for Restaurant (Seating Change - Total ~~486~~ *198* seats)  
No expansions of the Restaurant are allowed under this permit.
2. ~~The existing 12 seat room as shown in the attached site plan as Room C shall be closed. Room C is not permitted to be used for restaurant seating purposes.~~
3. Provide adequate off street on site parking as follows:
  - ~~486~~ *198* restaurant seats *divided by 2.5 (seats per parking stall) = 93* ~~80~~  
parking stalls

TOTAL PARKING STALLS: ~~93~~ *80*

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

Author: M. Krahn Reviewed By: \_\_\_\_\_ CAO J. Roy Brideau

**RECOMMENDED ACTION:**

That the Municipal Planning Commission meeting minutes of August 11, 2011 (corrected), August 30, 2011 and September 15, 2011 be received for information.

**Author:** M. Krahn **Reviewed By:** \_\_\_\_\_ **CAO** J. Roy Brideau

**Mackenzie County  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
La Crete, Alberta**

**Thursday, August 11, 2011 @ 10:00 a.m.**

**PRESENT**

Jack Eccles	Chair (arrived at 11:17 a.m.)
John W. Driedger	Vice-Chair, Councillor
Elmer Derksen	Councillor, MPC Member
Danny Friesen	MPC Member (via teleconference, left at 10:50 a.m.)
Wally Schroeder	MPC Member
Marion Krahn	Supervisor of Planning Services
Cathy Friesen	Assistant Development Officer

**ALSO PRESENT**

Joulia Whittleton	Director of Corporate Services
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**DELEGATIONS**

Cynthia Driedger	Developer (left at 10:47 a.m.)
Frank Rosenberger	Developer (left at 11:27 a.m.)
Willy Janzen	Developer (22-SUB-11, left at 11:27 a.m.)

**1. CALL TO ORDER**

John W. Driedger called the meeting to order at 10:18 a.m.

**2. ADOPTION OF AGENDA**

**MOTION 11-201**    **MOVED** by Wally Schroeder

That the agenda be adopted as presented.

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MOTION 11-202**    **MOVED** by Wally Schroeder

That the minutes of the July 29, 2011 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**b) Business Arising from Previous Minutes**

No Business Arising from Previous Minutes.

**4. DEVELOPMENT**

Development items 4a, 4c through 4e will be discussed later in the meeting.

**b) Development Permit Application 156-DP-11  
606718 AB Ltd.; Restaurant Addition  
Plan 062 7695, Block 24, Lot 2; La Crete**

Cynthia Driedger was present to discuss the proposed development Permit application.

**MOTION 11-203      MOVED** by John W. Driedger

That Development Permit 156-DP-11 on Plan 062 7695, Block 24, Lot 2 in the name of 606718 AB Ltd. (La Crete Apple Drugs), be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This approval is for a one storey Restaurant addition to the existing building.
2. No drive-through for the Restaurant addition is allowed.
3. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
4. **The Restaurant shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
5. Minimum building setbacks: 30.48 meters (100 feet) front yard (from 100<sup>th</sup> street); 3.0 meters (10 feet) rear yard; 1.5 meters (5 feet) side yards, or setbacks required by Safety



Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks.

6. The signs placed on the property shall be located a minimum of:
  - a. 20 meters from regulatory signs,
  - b. Not less than 1.5 meters from the curb/sidewalk, and
  - c. Be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
7. The sign shall be placed on site and is not permitted to be placed on any County lands and/or rights-of-way.
8. Signs shall:
  - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
  - b. Not unduly interfere with the amenities of the district,
  - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
  - d. Not create visual or aesthetic blight.
9. Illumination of the signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
10. Wiring and conduits of a sign must be concealed from view.
11. All loading and unloading shall be conducted on site and on the south side of the building.
12. The north access, which adjoins the access for Plan 062 7695, Block 24, Lot 1, shall be separated from the adjacent access by curbing from 100<sup>th</sup> Street east a minimum of 10 feet (3.05 meters). Such curbing shall be visible year round and shall be to the satisfaction of the Development Authority.
13. New construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
14. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 926-7000.

15. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner where applicable.
16. Provide adequate off street parking as follows:
  - Restaurant area (60 seats)= 20 stalls,
  - Existing Retail Store = 49 stalls, and
  - Adequate staff parking stalls.TOTAL PARKING STALLS: Minimum 69 plus staff parking
17. Sufficient lighting to light up the parking area.
18. The municipality has assigned the following address to the noted property 10603-100<sup>th</sup> Street. You are required to display the address (10603) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
19. The lowest opening of the building shall be a minimum of 0.6 meters (1.97 feet) above the curb elevation of 100<sup>th</sup> Street.
20. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
21. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**
22. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
23. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

Cynthia Driedger left the meeting at 10:47 a.m. and did not return.

**5. SUBDIVISION**

Subdivision items 5b will be discussed later in the meeting.

**a) Subdivision Application 22-SUB-11  
SW 18-104-16-W5M; Bluehills Area  
Abe and Katharina Driedger**

Willy Janzen was present to hear the proceedings of the subdivision application.

**MOTION 11-204      MOVED** by Wally Schroeder

That Subdivision Application 22-SUB-11 in the name of Abe and Katharina Driedger, on SW 18-104-16-W5M, be APPROVED with the following REVISED conditions:

1. This approval is for a single lot subdivision, 14.99 acres (6.07 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense.
  - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - d) Dedication of the most westerly 5.18 meters of the proposed subdivision for future road widening.
  - e) Provision of a storm water management plan. Contact Cathy Friesen, Assistant Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
  - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - g) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The

current market value for this property is \$4,166.66 per acre. Municipal reserve is charged at 10%, which is \$416.66 per subdivided acre. 14.99 acres times 416.66 equals \$6,245.73.

- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

**6. MISCELLANEOUS ITEMS**

**a) Multi-Lot/Urban Subdivision Construction and Registration Policy No. DEV003**

Frank Rosenberger was present to discuss the Multi-Lot/Urban Subdivision Construction and Registration Policy.

**MOTION 11-205      MOVED** by Wally Schroeder

That the Multi-Lot/Urban Subdivision Construction and Registration Policy No. DEV003 be tabled until September 15, 2011 meeting.

**CARRIED**

Frank Rosenberger left the meeting at 11:27 a.m. and did not return.

Willy Janzen left the meeting at 11:27 and did not return.

John W. Driedger recessed the meeting at 11:26 a.m.

John W. Driedger reconvened the meeting at 11:32 p.m.

Miscellaneous item 6b will be discussed later in the meeting.

**7. IN CAMERA**

**MOTION 11-206      MOVED** by John W. Driedger

The Municipal Planning Commission go in camera at 11:33 a.m.

**CARRIED**

**MOTION 11-207** **MOVED** by Wally Schroeder

The Municipal Planning Commission come out of in camera at 11:54 a.m.

**CARRIED**

**4. DEVELOPMENT**

- a) **Development Permit Application 157-DP-11  
Country Grill Steak and Ribs; Restaurant  
(Seating Change – Total 198 Restaurant Seats)  
Plan 982 0781, Block 4, Lot 6; La Crete**

**MOTION 11-208** **MOVED** by Wally Schroeder

That Development Permit 157-DP-11 on Plan 982 0781, Block 4, Lot 6 in the name of Country Grill Steak and Ribs be APPROVED with the following conditions;

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit approval is for Restaurant (Seating Change - Total 198 seats) No expansions of the Restaurant are allowed under this permit.
2. Provide adequate off street on site parking as follows:
  - 198 restaurant seats divided by 2.5 (seats per parking stall) = 80 parking stalls

**TOTAL PARKING STALLS: 80**

3. Sufficient lighting to light up the parking area.
4. Access from the parking lot to the Public Utility Lane shall be restricted in a manner satisfactory to the Development Authority.
5. The restaurant shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.



6. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
7. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
8. The municipality has assigned the following address to the noted property 10106-100<sup>th</sup> Street. You are required to display the address (10106) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
10. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- c) **Development Permit Application 168-DP-11  
Peter L. Goertzen; Dwelling – Single Detached with  
Deck and Setback Variance  
Plan 092 5985, Block 4, Lot 4; Fort Vermilion**

**MOTION 11-209**    **MOVED** by Jack Eccles

That Development Permit 168-DP-11 on Plan 092 5985, Block 4, Lot 4 in the name of Peter L. Goertzen be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A setback variance of 6.096 meters (20 feet) of the west yard setback from Range Road 131 is hereby granted for a Dwelling – Single Detached with Front Deck.**
2. **Minimum building setbacks:**
  - i. **35.052 meters (115 feet) from Range Road 131,**
  - ii. **15.24 meters (50 feet) from any other property lines, and**
  - iii. **41.14 meters (135 feet) from Highway 88, or setbacks required by Alberta Transportation, whichever is greater. It is the responsibility of the developer to find out the requirements of Alberta Transportation.**
3. **Obtain written approval from Alberta Transportation regarding the proposed development prior to commencement of the development. Contact Robert Lindsay at 780-624-6547.**
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
5. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3718. Access to be constructed at the developers' expense.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- d) **Development Permit Application 187-DP-11  
Lynda Wiens; Home Based Business (Photography)**

**Plan 752 1580, Block 9, Lot 4; La Crete**

**MOTION 11-210    MOVED** by Elmer Derksen

That Development Permit 187-DP-11 on Plan 752 1580, Block 9, Lot 4 in the name of Lynda Wiens be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
3. The Home Based Business shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
4. Shall not employ any employees who do not reside on-site.
5. An unlighted sign to identify the Home Based Business may be placed on the exterior of the Single Detached Dwelling and the sign shall not exceed 1.1 meters (12 square feet).
6. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
7. The municipality has assigned the following address to the noted property 9832-104 Street. You are required to display the address (9832) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.



9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- e) **Development Permit Application 189-DP-11  
Wilson Auto & RV Accessories;  
Retail Store and Service Station  
Plan 052 4423, Block 25, Lot 35; La Crete**

**MOTION 11-211    MOVED** by Jack Eccles

That Development Permit 13-DP-11 on Plan 052 4423, Block 25, Lot 35 in the name of Wilson Auto & RV Accessories be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is for the operation of a Retail Store and Service Station (Automotive Accessory Sales and Installation) out of the existing building.**
2. The Retail Store and Service Station (Automotive Accessory Sales and Installation) building shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
3. The Retail Store and Service Station ((Automotive Accessory Sales and Installation) shall adhere to any Noise Abatement Bylaw as passed by Mackenzie County Council.
4. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner/applicant/developer.
5. **Adhere to any Noise Abatement Bylaw as passed by Mackenzie County Council.**
6. The municipality has assigned the following address to the noted property 10608-101<sup>st</sup> Street, Unit 1. You are required to display the address (10608 - 1) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

7. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area, which in this case is 5 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
8. Sufficient lighting to light up the parking area.
9. **The property must at all times be kept in a neat and orderly fashion.**
10. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
11. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
12. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
13. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

5. **SUBDIVISION**

- a) **Subdivision Application 06-SUB-11  
NW 10-106-14-W5M; Rural La Crete  
Andrew and Elizabeth Knelsen**

**MOTION 11-212      MOVED** by John W. Driedger

That the Development Agreement for Subdivision Application 06-SUB-11 in the name of Andrew N. and Elizabeth Knelsen, on NW 10-106-14-W5M, be approved as presented.

**CARRIED**

**6. MISCELLANEOUS ITEMS**

**b) Action List**

The Action List of August 11, 2011 was reviewed.

**8. NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ August 30, 2011 at 10:00 a.m. in Fort Vermilion
- ❖ September 15, 2011 9:00 a.m. in Fort Vermilion
- ❖ October 3, 2011 10:00 a.m. in Fort Vermilion


**9. ADJOURNMENT**

**MOTION 11-213** **MOVED** by Wally Schroeder

That the Municipal Planning Commission meeting be adjourned at 12:19 p.m.

**CARRIED**

These minutes were adopted this 15<sup>th</sup> day of September 2011.

  
\_\_\_\_\_  
Jack Eccles, Chair

**Mackenzie County  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
Fort Vermilion, Alberta**

**Tuesday, August 30, 2011 @ 10:00 a.m.**

**PRESENT**

Jack Eccles	Chair
John W. Driedger	Vice-Chair, Councillor
Elmer Derksen	Councillor, MPC Member
Danny Friesen	MPC Member (arrived at 10:03 a.m.)
Wally Schroeder	MPC Member (via teleconference)
Marion Krahn	Supervisor of Planning and Development
Cathy Friesen	Assistant Development Officer

**ALSO PRESENT**

J. Roy Brideau	Chief Administrative Officer (arrived at 10:07 a.m., left at 10:30 a.m. and did not return)
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**DELEGATIONS**

George Neudorf	Developer (via teleconference, left the meeting at 10:22 a.m. and did not return)
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**1. CALL TO ORDER**

Jack Eccles called the meeting to order at 10:00 a.m.

**2. ADOPTION OF AGENDA**

**MOTION 11-214** **MOVED** by John W. Driedger

That the agenda be adopted as presented.

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MOTION 11-215** **MOVED** by Wally Schroeder

That the minutes of the August 11, 2011 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**b) Business Arising from Previous Minutes**

No business arising from the previous Minutes.

**4. DELEGATIONS**

**a) Development Permit Application 217-DP-11  
Target Construction; Motel (6 rooms plus laundry)  
Plan 792 1881, Block 18, Lot 3**

**MOTION 11-216**    **MOVED** by Wally Schroeder

That Development Permit 217-DP-11 on Plan 792 1881, Block 18, Lot 3 in the name of Target Construction be APPROVED with the following conditions:

1. **This permit approval is for Phase 1 only, as shown in the attached site plan, which includes 6 Motel rooms and a laundry area. Any future development will be considered under a separate Development Permit application.**
2. **Minimum setbacks are: 5 feet (1.52 meters) west yard, 1.52 meters (5 feet) north and south side yards, 3.0 meters (10 feet) rear (east) yard, from property lines, or setbacks required by Safety Codes, whichever is greater. It is the developers' responsibility to find out the Safety Codes setback requirements.**
3. **The Motel shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
4. **The lowest opening of the Motel shall be a minimum of 2.0% above the centerline elevation of the street abutting the property.**
5. The architecture, construction materials and appearance of building and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. The municipality has assigned the following address to the noted property: 10101-101 Avenue. Once the lots have been consolidated, you are required to display the address **(10101)** to be clearly legible from the 100 Street and be on a contrasting background. The minimum size of the characters shall be four inches in height.



7. **Provide adequate off street parking as follows: The minimum parking standards are one stall per guest room, which in this case is 6 public parking stalls, 1 space per each full time employee, and 1 space for every 2 part time employees. "One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."**
8. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.**
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- b) **Bylaw \_\_\_-11  
Cancellation and Consolidation of Lots;  
Plan 792 1881, Block 18, Lots 3 and 4;  
La Crete Motel**

**MOTION 11-217      MOVED** by Wally Schroeder

That the Municipal Planning Commission recommendation to Council be for the approval of the Bylaw \_\_\_-11, being a Bylaw for the cancellation and consolidation of Plan 792 1881, Block 18, Lots 3 and 4, subject to the public hearing input.

**CARRIED**

- c) **Bylaw \_\_\_-11  
Cancellation and Consolidation of Lots;  
Plan 982 1128, Block 25, Lots 5 and 6;  
La Crete Motel**

**MOTION 11-218** **MOVED** by Danny Friesen

That the Municipal Planning Commission recommendation to Council be for the approval of the Bylaw \_\_\_-11 for the cancellation and consolidation of Plan 982 1128, Block 25, Lots 5 and 6, subject to the public hearing input.

**CARRIED**

George Neudorf left the meeting at 10:22 a.m. and did not return.

**5. DEVELOPMENT**

- a) **Development Permit Application 20-DP-09  
David Buhler; 2 year time extension  
Plan 962 3400, Block 22, Lot 1; La Crete**

**MOTION 11-219** **MOVED** by Elmer Derksen

That a 2 year time extension be granted for Development Permit 20-DP-09, in the name of David Buhler, on Plan 962 3400, Block 22, Lot 1, be granted to expire on March 19, 2013.

**CARRIED**

- b) **Development Permit Application 204-DP-11  
Jason Gabriel; Fence with 1 Foot Variance  
Plan 1425TR, Block 6, Lot 19; La Crete**

**MOTION 11-220** **MOVED** by Danny Friesen

That Development Permit 204-DP-11 on Plan 1425TR, Block 6, Lot 19 in the name of Jason Gabriel be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Approval of a fence with variance as noted in condition 2.**
2. **Maximum height of fence: four (4) feet for the first 25 feet of the east side yard and up to 6 feet for the remaining east side yard.**
3. The fence shall not adversely affect the view of vehicular and pedestrian traffic.
4. The fence shall not encroach onto adjacent properties.
5. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
7. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- c) **Development Permit Application 205-DP-11  
1366261 Alberta Ltd.; Dwelling – Row (Five-plex)  
Plan 032 3561, Block 7, Lot 2A; La Crete**

**MOTION 11-221** **MOVED** by John W. Driedger

That Development Permit 205-DP-11 on Plan 032 3561, Block 7, Lot 2A in the name of 1366261 Alberta Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The front of the building (including decks) shall be 7.62 meters (25 feet) from the front (east) property line; minimum building setbacks (including decks) for the side and rear yards are: 2.44 meters (8 feet) rear (west) yard; 1.52 meters (5 feet) north and south side yard; from the property lines. A Municipal Reserve lot exists adjacent to the north property line and no construction or development is permitted in or on



this Municipal Reserve lot. All setbacks are to be measured from your property lines.

2. The Dwelling – Row (Five-plex) shall meet all Alberta Safety Code requirements for Row Dwellings buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
3. The architecture, construction materials and appearance of the Dwelling – Row (Five-plex) shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
4. Where the lowest opening of the building is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the building is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.
5. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
6. The Municipality has assigned an address to each unit as follows (counting up from east to west):
  - 9210 – 103 Street, Unit 1A
  - 9210 – 103 Street, Unit 1B
  - 9210 – 103 Street, Unit 2
  - 9210 – 103 Street, Unit 3
  - 9210 – 103 Street, Unit 4

You are required to display the addresses 9210-1A, 9210-1B, 9210-2, 9210-3 and 9210-5 on the units (counting up from south to north) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

7. Provide adequate off street parking as follows: 2 stalls per dwelling unit plus 2 additional stalls for visitor parking. This would be a total of 12 parking stalls. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
8. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- d) **Development Permit Application 210-DP-11  
Aspen Valley Lumber Ltd.; Ancillary Building (Shop)  
SE 27-104-16-W5M; West La Crete**

**MOTION 11-222**    **MOVED** by Elmer Derksen

That Development Permit 210-DP-11 on SE 27-104-16-W5M in the name of Aspen Valley Lumber Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Ancillary Building (Shop) shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
2. **Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.**
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
5. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**

6. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 10 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- e) **Development Permit Application 218-DP-11  
Abram F. Wiebe; Single Detached Dwelling Addition  
and Renovations (Enclosure of Front Covered Decks only  
Plan 022 6056, Block 2, Lot 2**

**MOTION 11-223** **MOVED** by Danny Friesen

That Development Permit 218-DP-11 on Plan 022 6056, Block 2, Lot 2 in the name of Abram F. Wiebe be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is for the Single Family Dwelling Addition and Renovations (enclosure of existing covered decks) and does not include the creation of a second basement suite.**
2. Minimum building setbacks (including decks) are: 15.24 meters (50 feet) front (west) yard; 7.62 meters (25 feet) rear (east) yard; 4.57 meters (15 feet) north and south side yards, from the property lines. **A road exists adjacent to the north**

**and south property boundaries and no development is permitted within these roads.**

3. **The lowest opening of the building shall be a minimum of 2.0% above the centerline elevation of the street abutting the property.**
4. **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the basement and/or flooding of the basement.**
5. **Payment of \$3,958.00 Sewer Connection Fee in accordance with Bylaw 455/04.**
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring houses to the satisfaction of the Development Authority. The Single Family Dwelling Addition and the existing Single Family Dwelling shall be similar in appearance and color.
7. The Municipality has assigned the following address to the noted property 9309-94<sup>th</sup> Street. You are required to display the address (9309) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
9. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
10. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking.
11. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the

property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

13. **The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.**

**CARRIED**

5. **SUBDIVISION**

- a) **Subdivision Application 12-SUB-11  
Part of NW 19-104-14-W5M and  
Plan 022 7584, Block 1, Lot 2; Buffalo Head Prairie  
Old Colony Cemetery Company and David and Joanne Wall**

**MOTION 11-224      MOVED** by Elmer Derksen

That Subdivision Boundary Adjustment Application 12-SUB-11 in the name of Old Colony Cemetery Company and David and Joanne Wall, on Part of NW 19-104-14-W5M and Plan 022 7584, Block 1, Lot 2, be AMENDED as presented.

**CARRIED**

6. **MISCELLANEOUS ITEMS**

- a) **Bylaw \_\_\_-11  
Land Use Bylaw Amendment  
Reduce the Minimum Number of Lots within  
Rural Country Residential District 1 "RC1"  
Bennie Gerbrandt**

**MOTION 11-225      MOVED** by John W. Driedger

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw \_\_\_-11, being a Land Use Bylaw amendment to reduce the minimum number of lots within the Rural Country Residential District 1 through 4 (RC1, RC2,



RC3 and RC4) where circumstances of waterbodies and/or topography restrict subdivision of the lands to less than 10 lots.

**CARRIED**

**b) Multi-lot/Urban Subdivision Construction and Registration Policy No. DEV003**

**MOTION 11-226** **MOVED** by John W. Driedger

That the Municipal Planning Commission recommendation to Council be for the approval of the Multi-Lot/Urban Subdivision Construction and Registration Policy No. DEV003, as presented.

**CARRIED**

Jack Eccles recessed the meeting at 11:24 a.m.

Jack Eccles reconvened the meeting at 11:28 a.m.

**c) Action List**

The Action List of August 30, 2011 was reviewed.

**7. IN CAMERA**

There were no In Camera items to discuss.

**8. NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ September 15, 2011 10:00 a.m. in Fort Vermilion
- ❖ October 3, 2011 10:00 a.m. in Fort Vermilion
- ❖ October 24, 2011 10:00 a.m. in La Crete

**9. ADJOURNMENT**

**MOTION 11-227** **MOVED** by John W. Driedger

That the Municipal Planning Commission meeting be adjourned at 11:39.

**CARRIED**

These minutes were adopted this 15<sup>th</sup> day of September 2011.

  
\_\_\_\_\_  
Jack Eccles, Chair

**Mackenzie County  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
Fort Vermilion, Alberta**

**Thursday September 15, 2011 @ 10:00 a.m.**

**PRESENT**

John W. Driedger	Vice-Chair, Councillor
Elmer Derksen	Councillor, MPC Member
Danny Friesen	MPC Member (arrived at 10:03 a.m., left at 11:33 a.m.)
Wally Schroeder	MPC Member
Marion Krahn	Supervisor of Planning Services
Liane Lambert	Development Officer

**ABSENT**

Jack Eccles	Chair
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**DELEGATIONS**

Paul Driedger	Developer (left the meeting at 10:45 a.m.)
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**1. CALL TO ORDER**

John W. Driedger called the meeting to order at 10:03 a.m.

**2. ADOPTION OF AGENDA**

**MOTION 11-228    MOVED by Elmer Derksen**

That the agenda be adopted with the following addition:

5h)Development Permit Application 160-DP-11  
Tom and Wendy Neudorf;  
Single Detached Dwelling (Log Home)  
FORTVER, Range 2, Riverlot 5; Fort Vermilion Rural

**CARRIED**

**3. MINUTES**

**a) Revision of Minutes**

**MOTION 11-229    MOVED by Wally Schroeder**



That the minutes of the August 11, 2011 Municipal Planning Commission meeting be amended as presented.

**CARRIED**

**b) Adoption of Minutes**

**MOTION 11-230** **MOVED** by Wally Schroeder

That the minutes of the August 30, 2011 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**c) Business Arising from Previous Minutes**

No business arising from the previous Minutes.

**4. DELEGATIONS**

**a) Subdivision Application 28-SUB-11  
Part of SE 16-106-15-W5M; La Crete  
852886 Alberta Ltd. (Paul Driedger)**

Paul Driedger was present to discuss the subdivision application.

**MOTION 11-231** **MOVED** by Wally Schroeder

That Subdivision Application 28-SUB-11 in the name of 852886 Alberta Ltd. (Paul Driedger) on Part of SE 16-106-15-W5M, be APPROVED with the following conditions;

1. This approval is for a 12 lot subdivision, 22.12 acres (8.952 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
  - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,

- c) Provision of all water lines, including all fittings and valves as required by the County,
- d) Provision of municipal servicing (water and sanitary sewer) to each lot,
- e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
  - (2) Erosion prevention systems, if required,
  - (3) Direction of site drainage, and
- f) Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision; and shall be constructed to the rural standards as previously approved.
  - g) Provision of street lighting with overhead wiring, design and location as required by the County, as previously approved in first phase.
  - h) Engineered signage package,
  - i) Provision of utilities (power, telephone, etc.) to each lot. Gas may be installed in accordance to the gas company's polices upon request of the service. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,

- j) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
- k) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure.
- l) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- m) Any outstanding property taxes shall be paid in full prior to registration of title,
- n) Provision of off-site levies as required by the County as follows:
  - i) Subdivision Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
    - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
    - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
    - c) new or expanded storm sewage drainage facilities;
    - d) new or expanded facilities for the storage, transfer, or disposal of waste;
    - e) land required for or in connection with any facilities described in clauses (a) to (d); and
    - f) ongoing maintenance of the facilities described in clauses (a) to (d).

The levy is calculated at \$1,000.00 per lot. 12 lots at \$1,000 equals \$12,000.00,

- ii) Gravity Sewer Main Extension Levy (Bylaw338/02) are imposed for the construction and installation of the Gravity Sewer Main Extension and are charged on a cost per hectare basis within the benefiting area at \$4,111.23 per hectare for development. The Gravity Sewer Main Extension Off-Site levy for 8.952 hectares equals \$36,803.73.

**Total Levies = \$48,803.73**

- o) Provision of municipal reserve in the form of money in lieu of land. Specific amount to be based on 10% of the market value of the subject land to be subdivided.
- p) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 15% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure.

**CARRIED**

Paul Driedger left the meeting at 10:45 a.m. and did not return.

John W. Driedger recessed the meeting at 10:50 a.m.

John W. Driedger reconvened the meeting at 10:53 a.m.

**5. DEVELOPMENT**

- a) **Development Permit 181-DP-11  
Mackenzie Housing; Mobile Home  
Plan 892 1752, Block 4, Lot 22; Fort Vermilion**

**MOTION 11-232      MOVED** by Wally Schroeder

That Development Permit 181-DP-11 on Plan 892 1752, Block 4, Lot 22 in the name of Mackenzie Housing be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks:**
  - a. **25 feet (7.6 meters) front yard;**
  - b. **5 feet (1.5 meters) side,**
  - c. **8 feet (2.4 meters) rear yard from the property lines.**
2. The Mobile Home shall conform to the Alberta Building Code.
3. **The lowest opening of all buildings including the Mobile Home shall be equal to or higher than the centerline elevation of 52<sup>nd</sup> Ave to raise the building above the 1/100 year flood level.**
4. The undercarriage of the Mobile Home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
5. The architecture, construction materials and appearance of ancillary buildings and other structures shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. The Municipality has assigned the following address to the noted property **4334-52<sup>nd</sup> Ave**. You are required to display the address (**4334**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy 300 square feet."*
8. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
9. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.



10. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- b) **Development Permit Application 183-DP-11  
Mackenzie Housing; Mobile Home  
Plan 892 1752, Block 4, Lot 35; Fort Vermilion**

**MOTION 11-233**    **MOVED** by Wally Schroeder

That Development Permit 183-DP-11 on Plan 892 1752, Block 4, Lot 35 in the name of Mackenzie Housing be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks:**
  - a. **25 feet (7.6 meters) front yard;**
  - b. **5 feet (1.5 meters) side,**
  - c. **8 feet (2.4 meters) rear yard from the property lines.**
2. The Mobile Home shall conform to the Alberta Building Code.
3. **The lowest opening of all buildings including the Mobile Home shall be equal to or higher than the centerline elevation of 52<sup>nd</sup> Ave to raise the building above the 1/100 year flood level.**
4. The undercarriage of the Mobile Home shall be screened from view by skirting or such other means satisfactory to the Development Authority.

5. The architecture, construction materials and appearance of ancillary buildings and other structures shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. The Municipality has assigned the following address to the noted property **4304-52<sup>nd</sup> Ave.** You are required to display the address (**4304**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy 300 square feet."*
8. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
9. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
10. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- c) **Development Permit Application 223-DP-11**  
**Jack Eccles; Home Based Business (Real Estate)**  
**Plan 022 5319, Block 2, Lot 4; La Crete**

**MOTION 11-234**    **MOVED** by John W. Driedger

That Development Permit 223-DP-11 on Plan 022 5319, Block 2, Lot 4 in the name of Jack Eccles be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. The Home Based Business shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
3. Shall not employ any employees who do not reside on-site.
4. The Home Based Business is approved to be operated out of the existing Dwelling – Single Detached only and the area for it shall not exceed an area of 200 square feet (18.58 square meters).
5. An unlighted sign to identify the Home Based Business may be placed on the exterior of the Dwelling – Single Detached and the sign shall not exceed 1.1 meters (12 square feet).
6. Provide adequate off street parking as follows: the minimum Home Based Business parking standards are 1 space per 30 square meters of the Home Based Business area (200 square feet), which in this case is 1 public parking stall plus the minimum residential parking standards of be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
7. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
8. The municipality has assigned the following address to the noted property 9817-95 Street. You are required to display the address (9817) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access,



complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.

10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- d) **Development Permit Application 226-DP-11  
Edward Loewen; Ancillary Building (Cold Storage)  
with Height Variance;  
NW 1-105-16-W5M; West La Crete**

**MOTION 11-235      MOVED** by Elmer Derksen

That Development Permit 226-DP-11 on NW 1-105-16-W5M in the name of Edward Loewen be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.**
2. **A 12'8" height variance for the Ancillary Building (Cold Storage Building) is hereby granted. The maximum height of the Ancillary Building (Cold Storage building) shall be 27.8 feet from slab to peak.**
3. **This Ancillary Building (Cold Storage Building) is approved for personal purposes only and no commercial activity is permitted in this building or district. If the developer/owner/resident intends to use the Ancillary Building (Cold Storage Building) for commercial use, a rezoning or Land Use Bylaw amendment application must be submitted and approved. Upon approval of the rezoning or Land Use Bylaw amendment, a new development permit must be received and approved prior to the commencement of a commercial use.**
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.

5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
6. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- e) **Development Permit Application 232-DP-11  
Joe Elias; Ancillary Building (Shop) with Height Variance  
Part of SW 20-105-15-W5M; West La Crete**

**MOTION 11-236**    **MOVED** by Danny Friesen

That Development Permit 232-DP-11 on Part of SW 20-105-15-W5M in the name of Joe Elias be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines or setback requirements from Alberta Environmental Protection, whichever is greater.**
2. **Obtain written approval from Alberta Environment regarding setback requirements on the proximity of the**

- waterbody/slough, prior to commencement of any development. Contact Terry Sawchuk at 780-624-6239.**
3. **A nine (9) foot height variance for the Ancillary Building (Shop) is hereby granted. The maximum height of the Ancillary Building (Shop) shall be 24 feet from slab to peak.**
  4. **This Ancillary Building (Shop) is approved for personal purposes only and no commercial activity is permitted in this building or district. If the developer/owner/resident intends to use the Ancillary Building (Shop) for commercial use, a rezoning or Land Use Bylaw amendment application must be submitted and approved. Upon approval of the rezoning or Land Use Bylaw amendment, a new development permit must be received and approved prior to the commencement of a commercial use.**
  5. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
  6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
  7. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
  8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
  9. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
  10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

- f) **Development Permit Application 234-DP-11**  
**Peter Dyck; Mobile Home (Temporary)**  
**Part of SE 26-104-14-W5M**  
**(Plan 002 3789, Block 1, Lot 1); Savage Prairie Area**

**MOTION 11-237**    **MOVED** by Wally Schroeder

That Development Permit 234-DP-11 on Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1) in the name of Peter Dyck, be REFUSED with the following reason:

1. *No development, except for site preparation, shall be permitted on any property until the Municipal District has approved an access to the property from a public road.*

Bylaw 783-10 is not an approved County access; it is a "temporary" solution until a permanent road can be established.

**CARRIED**

- g) **Development Permit Application 236-DP-11**  
**BCD Properties; Sign**  
**Road Plan 3871LZ; La Crete**

**MOTION 11-238**    **MOVED** by Danny Friesen

That Development Permit 236-DP-11 on Road Plan 3871LZ in the name of BCD Properties, be REFUSED for the following reasons:

- 6.5.1 A sign in a Hamlet shall be located a minimum of:
  - a) 20 metres from regulatory signs.
  - b) Not less than 1.5 metres from the curb/sidewalk.

- 3.4.1 (a) Certificate of Title or proof of ownership of the subject property or the authorization of the landowner, at the discretion of the Development Officer.

**CARRIED**

- h) **Development Permit Application 160-DP-11**  
**Tom and Wendy Neudorf;**  
**Single Detached Dwelling (Log Home)**  
**FORTVER, Range 2, Riverlot 5; Fort Vermilion Rural**

**MOTION 11-239      MOVED** by Danny Friesen

That Development Permit Application 160-DP-11 on FORTVER, Range 2, Riverlot 5 in the name of Tom and Wendy Neudorf, be received for information.

**CARRIED**

**6.      SUBDIVISION**

**a)      Subdivision Application 11-SUB-11  
SW 13-108-15-W5M; Blumenort  
Peter H. and Hilda Wieler**

**MOTION 11-240      MOVED** by Wally Schroeder

That Subdivision Application 11-SUB-11 in the name of Peter H. and Hilda Wieler, on SW 13-108-14-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10.0 acres (4.05 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of access to the subdivision in accordance with Mackenzie County standards at the developers' expense. The access to the subdivision is required to be constructed off of Range Road 14-1. Where Range Road 14-1 is not constructed to the south property line of the subject lands, the developer is required to construct that portion of road to County standards at no cost to the County.
  - c) The existing access from Highway 697 to the remainder of the quarter may remain on a temporary basis until such time that Highway 697 becomes a major two-lane highway or as required by Alberta Transportation.
  - d) The existing pump out shall be moved north, 11.96 meters to meet the minimum 91 meter setback



requirements from all property lines prior to registration of the title at Alberta Land Titles.

- e) Dedication of the most westerly and southerly 5.18 meters of the proposed subdivision for future road widening.
- f) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- g) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 or 780-927-3718 to discuss the requirements for your subdivision.
- h) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- i) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- j) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

**b) Subdivision Application 14-SUB-11  
Part of SE 10-106-15-W5M; La Crete  
Frank and Tina Goertzen**

**MOTION 11-241**     **MOVED** by Wally Schroeder

That Subdivision Application 14-SUB-11 in the name of Frank and Tina Goertzen on Part of SE 10-106-15-W5M, be APPROVED with the following conditions;

1. This approval is for a 12 lot subdivision, 19.2 acres (7.75 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:

- a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
- b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
- c) Provision of all water lines, including all fittings and valves as required by the County,
- d) Provision of municipal servicing (water and sanitary sewer) to each lot,
- e) The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:
  - (1) Drainage of internal road system,
  - (2) Erosion prevention systems, if required, and
  - (3) Direction of site drainage
- f) Provision of internal roads and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
- g) Provision of access to lot being created by the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense. This requirement is in accordance with Mackenzie County's Access Construction Policy No. PW037;
- h) Engineered signage package,
- i) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
- j) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies.  
**Utility Right-of-Way agreements shall include**

**provisions for the construction of fences over and/or through Utility Rights-of-Way.** Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,

- k) The developer is responsible for landscaping to design elevation and seeding with grass or other approved landscaping,
- l) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- m) Any outstanding property taxes shall be paid in full prior to registration of title,
- n) Provision of off-site levies as required by the County as follows:

- i) Water and Sewer Service Offsite Levy (Bylaw 440/04)  
Water and Sewer Off-Site Levies are imposed for the Installation of water supply to the industrial and residential areas of Sections 10-106-15-W5M and NE 3-106-15-W5M in La Crete, and:

Installation of sewer lines to the residential areas of SE 10-106-15-W5M and NE 3-106-15-W5M in La Crete. The levy is calculated at:

Residential - \$1,495.82 per lot for water  
\$1,158.11 per lot for sewer

The Water and Sewer Off-Site levy for twelve (12) lots equals \$31,847.16.

**Total Levies = \$31,847.16**



- o) Provision of Municipal Reserve in the form of a deferred reserve caveat against the balance of the lands;
- p) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

**CARRIED**

- c) **Subdivision Application 23-SUB-11  
Part of NW 9-106-15-W5M (Phase 5Cc); La Crete  
Vanguard Realty Ltd.**

**MOTION 11-242      MOVED** by Elmer Derksen

That Subdivision Application 23-SUB-11 in the name of Vanguard Realty Ltd. on Part of NW 9-106-15-W5M, be APPROVED with the following conditions;

1. This approval is for an 11 lot subdivision, 3.53 acres (1.43 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
  - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
  - c) Provision of all water lines, including all fittings and valves as required by the County,
  - d) Provision of municipal servicing (water and sanitary sewer) to each lot,

- e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
  - (2) Erosion prevention systems, if required,
  - (3) Direction of site drainage, and
  - (4) Elevation plans for each lot
- f) Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
  - g) Provision of street lighting with underground wiring, design and location as required by the County,
  - h) Engineered signage package,
  - i) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
  - j) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be

to engineered plans and completed prior to the installation of utilities,

- k) The developer is responsible for landscaping to design elevation and seeding with grass or other approved landscaping,
- l) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- m) Any outstanding property taxes shall be paid in full prior to registration of title,
- n) Provision of off-site levies as required by the County as follows:
  - i) Lift Station #4 Levies (Bylaw 223/00) are charged for the cost of new or expanded facilities for the treatment, movement or disposal of sanitary sewage. The levy is calculated at \$1,342 per hectare. Your subdivision is a total of 1.43 hectares. The total is \$1,919.06.
  - ii) Subdivision Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
    - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
    - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
    - c) new or expanded storm sewage drainage facilities;
    - d) new or expanded facilities for the storage, transfer, or disposal of waste;
    - e) land required for or in connection with any facilities described in clauses (a) to (d); and
    - f) ongoing maintenance of the facilities described in clauses (a) to (d).The levy is calculated at \$1,000.00 per lot. Eleven (11) lots at \$1,000 equals \$11,000.00,
  - iii) Gravity Sewer Main Levies (Bylaw 338/02) are charged for the northwest area of the Hamlet of La Crete for the purpose of recovering a portion

of the costs for new or expanded facilities for the treatment, movement or disposal of sanitary sewage. The levy is calculated at \$4,111.23 per hectare. Your subdivision is a total of 1.43 hectares. The total is \$5,879.06.

Total Levies = \$18,798.12

- o) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

**CARRIED**

- d) **Subdivision Application 24-SUB-11  
Part of NW 9-106-15-W5M (Phase 7a); La Crete  
Vangard Realty Ltd.**

**MOTION 11-243    MOVED** by John W. Driedger

That Subdivision Application 24-SUB-11 in the name of Vangard Realty Ltd. on Part of NW 9-106-15-W5M, be APPROVED with the following conditions;

1. This approval is for an 6 lot subdivision, approximately 1.927 acres (0.78 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) A six (6) meter lane shall be provided straight across the top of Lots 1 and 6 for the provision of a gas line to lot 6 and any future development. Lot 6 shall be extended north to make a straight horizontal line with lot 1.
  - b) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,

- c) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
- d) Provision of all water lines, including all fittings and valves as required by the County,
- e) Provision of municipal servicing (water and sanitary sewer) to each lot,
- f) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
  - (2) Erosion prevention systems, if required,
  - (3) Direction of site drainage, and
  - (4) Elevation plans for each lot
- g) Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
  - h) Provision of street lighting with underground wiring, design and location as required by the County,
  - i) Engineered signage package,
  - j) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
  - k) Provision of and/or negotiation for utilities rights-of-way



and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,

- l) The developer is responsible for landscaping to design elevation and seeding with grass or other approved landscaping,
- m) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- n) Any outstanding property taxes shall be paid in full prior to registration of title,
- o) Provision of off-site levies as required by the County as follows:
  - i) Lift Station #4 Levies (Bylaw 223/00) are charged for the cost of new or expanded facilities for the treatment, movement or disposal of sanitary sewage. The levy is calculated at \$1,342 per hectare. Your subdivision is a total of \_\_ hectares. To be established upon final plan approval.
  - ii) Subdivision Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
    - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
    - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
    - c) new or expanded storm sewage drainage facilities;
    - d) new or expanded facilities for the storage, transfer, or disposal of waste;
    - e) land required for or in connection with

any facilities described in clauses (a) to (d); and

- f) ongoing maintenance of the facilities described in clauses (a) to (d).

The levy is calculated at \$1,000.00 per lot. Six (6) lots at \$1,000 equals \$6,000.00,

- iii) Gravity Sewer Main Levies (Bylaw 338/02) are charged for the northwest area of the Hamlet of La Crete for the purpose of recovering a portion of the costs for new or expanded facilities for the treatment, movement or disposal of sanitary sewage. The levy is calculated at \$4,111.23 per hectare. Your subdivision is a total of \_\_\_\_ hectares. To be established upon final plan approval. .

Total Levies = To be established.

- p) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

**CARRIED**

- e) **Subdivision Application 26-SUB-11  
NW 8-105-14-W5M; Wilson Prairie  
Will Reimer**

**MOTION 11-244**      **MOVED** by Wally Schroeder

That Subdivision Application 26-SUB-11 in the name of Will Reimer (Landowner)/Mark Bakalar (Agent), on NW 8-105-14-W5M, be **APPROVED** with the following conditions:

1. This approval is for a single lot subdivision, 10.0 acres (4.05 hectares) in size.

2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense.
  - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
  - d) Dedication of the most westerly 5.18 meters of the proposed subdivision for future road widening.
  - e) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.
  - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
  - h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

**CARRIED**

- f) **Subdivision Application 27-SUB-11  
Plan 832 0443, Block 3, Lot 1 (4605 - 48<sup>th</sup> Ave); Fort Vermilion  
Frank Rosenberger**

**MOTION 11-245**    **MOVED** by Danny Friesen

That Subdivision application 27-SUB-11 in the name of Frank Rosenberger on Plan 832 0443, Block 3, Lot 1, be APPROVED with the following conditions;

1. This approval is for a 14 lot subdivision, 24.241 acres (9.81 hectares) in size.



2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
  - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
  - c) Provision of all water lines, including all fittings and valves as required by the County,
  - d) Provision of municipal servicing (water and sanitary sewer) to each lot,
  - e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
  - (2) Erosion prevention systems, if required,
  - (3) Direction of site drainage, and
  - (4) Elevation plans for each lot
- f) Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
  - g) Provision of access to lot being created by the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense. This requirement is in accordance with Mackenzie County's Access Construction Policy No. PW037;

- h) Provision of street lighting with underground wiring, design and location as required by the County,
- i) Engineered signage package,
- j) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
- k) Provision of Public Utility Lane extension to the east side of the lands proposed southerly lots for provision of natural gas servicing.
- l) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
- m) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure.
- n) Provision of an agreement with the adjacent landowners for utility lanes/lots if required,
- o) Any outstanding property taxes shall be paid in full prior to registration of title,
- p) Provision of off-site levies as required by the County as follows:

- i) Subdivision Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
  - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
  - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
  - c) new or expanded storm sewage drainage facilities;
  - d) new or expanded facilities for the storage, transfer, or disposal of waste;
  - e) land required for or in connection with any facilities described in clauses (a) to (d); and
  - f) ongoing maintenance of the facilities described in clauses (a) to (d).

The levy is calculated at \$1,000.00 per lot. 14 lots at \$1,000 equals \$14,000.00,

**Total Levies = \$14,000.00**

- q) Provision of municipal reserve in the form of money in lieu of land. Specific amount to be based on 10% of the market value of the subject land to be subdivided.
- r) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

**CARRIED**

Danny Friesen left the meeting at 11:33 a.m. and did not return.

**6. MISCELLANEOUS ITEMS**

- a) **Upper and Lower Peace Regions Land Use Framework Questionnaire**

**MOTION 11-246    MOVED** by Elmer Derksen

That the Upper and Lower Peace Regions Land Use Framework Questionnaire be received for information.

**CARRIED**

b) **Board and Committee “Member-at-Large” Application Form**

**MOTION 11-247    MOVED** by Wally Schroeder

That the Board and Committee “Member-at-Large” Application Form be received for information.

**CARRIED**

c) **Action List**

The Action List of August 30, 2011 was reviewed.

7. **IN CAMERA**

There were no In Camera items to discuss.

8. **NEXT MEETING DATES**

Municipal Planning Commission meetings are to be held every second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Thursday of the month whenever possible, starting in November.

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ October 3, 2011 10:00 a.m. in Fort Vermilion
- ❖ October 24, 2011 10:00 a.m. in La Crete
- ❖ November 10, 2011 10:00 a.m. in Fort Vermilion
- ❖ November 28, 2011 10:00 a.m. in La Crete


9. **ADJOURNMENT**

**MOTION 11-248    MOVED** by John W. Driedger

That the Municipal Planning Commission meeting be adjourned at 11:50 a.m.

**CARRIED**

These minutes were adopted this 3<sup>rd</sup> day of October 2011.

  
\_\_\_\_\_  
Jack Eccles, Chair





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Mackenzie Library Board Meeting Minutes – August 23, 2011</b>

### **BACKGROUND / PROPOSAL:**

The approved minutes of the August 23, 2011 Mackenzie Library Board meeting are attached.

### **OPTIONS & BENEFITS:**

N/A

### **COSTS & SOURCE OF FUNDING:**

N/A

### **RECOMMENDED ACTION:**

That the Mackenzie Library Board minutes of August 23, 2011 be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_





**Mackenzie County Library Board (MCLB)**  
**August 23, 2011 Board Meeting Minutes**  
**Mackenzie County Office**  
**Fort Vermilion, Alberta**

**Present:** Lorraine Peters Wally Schroeder, Daryl Zielsdorf, Beth Kappelar La Dawn Dachuk, Via teleconference: John W. Driedger, Lisa Wardley

**Regrets::** Jake Wiebe and Dawn Moberly

**1.0 Call to Order:** The meeting was called to order by Beth Kappelar at 7:00 p.m.

**2.0 Approval of Agenda:** Additional Items: 9.4 Culture and Community Spirit  
**MOTION #2011-06-01** Daryl Zielsdorf moved the approval of the agenda as revised . **CARRIED**

**3.0 Approval of the Minutes:**  
**MOTION #2011-06-02** Lisa Wardley moved the approval of the June15/11 minutes as presented. **CARRIED**

**4.0 Review of Action Items:**  
- The action items of the previous MCLB meeting were reviewed.

**5.0 Financial:**

**5.1 Financial Report as of July 31/2011.**

- Balance Brought Forward: \$ 34,066.01
- Total Revenues \$ 186,765.14
- Total Expenses \$ 107,517.39
- Ending Bank Balance \$ 113,313.76

**MOTION #2011-06-03** Wally Schroeder/Lorraine Peters moved to accept the financial report as presented. **CARRIED**

**5.2 Mackenzie County MCLB Support**

- The 2<sup>nd</sup> and final installment of support from the County has been received making a total grant of \$186,756 for 2011.  
**MOTION #2011-06-04** John Driedger/Daryl Zielsdorf moved that the final installments to the libraries be paid when the Community Development money arrives. **CARRIED**

- Their final totals for 2011 will be: Fort Vermilion \$67,860.24; La Crete \$88,423.95; Zama \$49,352.90 and High Level \$15, 500.00.

**5.3 MCLB 2012 Budget Request:**

**MOTION #2011-06-05** John W. Driedger/Lorraine Peters moved that the MCLB make a presentation to Mackenzie County Council at their Nov meeting. **CARRIED**

**5.4 Library Society Budget Requests for 2012:**

- Library Societies will be asked to submit their 2012 budget requests to MCLB by Sept 30/11

La Dawn Dachuk joined the meeting at 7:30 pm

**6.0 Library Reports:**

**6.1 La Crete:**

- Financial as of June 30/11: Income \$39,413.80; expenses \$32,149.23.
- The summer reading program is going well with 12 – 15 attending each session.
- 4 plays were looked at to determine which one would be used for the fall salmon dinner theatre fundraiser.
- The Senior's tea was a huge success with excellent turn out with a great program provided.
- Members of the La Crete Library Society (LCLS) will be going on a book buying trip to Calgary and Edmonton the week of Sept. 18/11.
- Members of the LCLS will be travelling to Zama City to tour their new library.
- The LCLS will be invoicing MCLB for the Lee and Sandy Pelay Concert.
- The LCLS took most of their meeting to develop their 2012 budget.
- Their next meeting is Sept. 12/11.

**6.2 Fort Vermilion:**

- No report

**6.3 Zama City**

- Members of the LCLS toured the new library and were very impressed. Ideas for the use of fundraising dollars were discussed. They also discussed collection sharing and a regional library card. They're looking into inter library loans for university textbooks.
- The FVLS will be invited to tour the new Zama Library since it is an excellent opportunity for librarians to meet.
- Libraries will be asked how many patrons have e-readers to determine interest in this platform.
- Zama City will be going to fall hours on Sept. 30/11.
- They have received their new computers. All are Skype compatible with web cams. Northern Lakes College has been contacted to see if on-line courses can be offered.
- All librarians may start charging for proctoring exams as a library fundraiser.

**6.4 High Level:**

- The per capita membership rate for the Peace Library System is increasing.
- Their summer programs have gone very well.

**MOTION #2011-06-06** John Driedger moved to accept the library reports as presented.

**CARRIED**

**7.0 Old Business:**

**7.1 Municipal Development Grant Application:**

- MCLB has been informed that the cheque for \$54,011.00 was sent August 16/11.

**7.2 MCLB Development Session:**

- It has been postponed to the early 2012.

**7.3 Rural Libraries Conference:**

- 2 board members who wish to attend must have their application in prior to Sept. 7/11.
- MCLB approved 2 member attendances at the conference at its June meeting.

**7.4 La Crete Library Building:**

- A meeting of the County Building Committee will be occurring in the near future.
- John Driedger will represent MCLB at the meeting.

**8.0 New Business:**

**8.1 Board Member Terms:**

- One MCLB member's term is complete this fall.
- He needs to reapply if he wishes to continue on the board.

**8.2 MCLB Filing Cabinet:**

- All the old files have been reorganized and put into one Banker's Box which will be stored at the County office.
- The MCLB secretary has all the current files.

**MOTION #2011-06-07** La Dawn Dachuck/Daryl Zielsdorf moved that the old MCLB filing cabinet housed at the Fort Vermilion Library be donated to the Fort Vermilion Library.

**CARRIED**

**9.0 Correspondence:**

- 9.1 GOA: Addressing Elder Abuse in Alberta
- 9.2 GOA: Alberta Arts Days.
- 9.3 Natural Gas Invoice
- 9.4 Culture and Community Spirit materials

**MOTION #2011-06-08** Wally Schroeder moved to accept the correspondence for information.

**CARRIED**

**10.0 In Camera:**

- Not required.

**11.0 Next Meeting Date and Location:** Fort Vermilion County Office October 11/11 at 7:00 p.m.

**12.0 Adjournment:**

**MOTION # 2011-04-10** John Driedger moved the meeting adjourned at 8:25 pm.

**CARRIED**



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>J. Roy Brideau, Chief Administrative Officer</b>
<b>Title:</b>	<b>Mackenzie Housing Management Board Meeting Minutes – August 29, 2011</b>

### **BACKGROUND / PROPOSAL:**

The approved minutes of the August 29, 2011 Mackenzie Housing Management Board meeting are attached.

### **OPTIONS & BENEFITS:**

N/A

### **COSTS & SOURCE OF FUNDING:**

N/A

### **RECOMMENDED ACTION:**

That the Mackenzie Housing Management Board minutes of August 29, 2011 be received for information.

**Author:** C. Gabriel **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**MACKENZIE HOUSING MANAGEMENT BOARD  
REGULAR BOARD MEETING  
August 29, 2011 – 10:00 A.M.  
Fireside Room – Heimstaed Lodge**

**In Attendance:**

George Friesen, Chair  
John W. Driedger, Vice Chair  
Peter H. Wieler  
Shirley Rechlo  
Wally Olorenshaw  
Reuben Derksen  
Abe Peters

**Regrets:**

Ellis Forest  
Dave Neufeld  
Dawn Moberly

**Administration:**

Barb Spurgeon, Chief Administrative Officer  
Dorothy Klassen, Lodge Manager  
Lisa Unruh, Executive Assistant

**Call to Order:**

Chair George Friesen called the Board meeting to order at 10:00 a.m.

**Agenda:**

**Approval of Agenda**

11-114

Moved by John W. Driedger

That the agenda be approved as presented.

Carried

**Delegation – Marissa McAteer & Hans McAteer**

Chairman Friesen welcomed Marissa & Hans McAteer of Fort Vermilion to the meeting at 10:00 a.m.

Ms. McAteer presented a letter of concern regarding her application for SRHI Housing.

Chairman Friesen thanked Marissa McAteer for her presentation. Marissa & Hans McAteer left meeting at 10:12 a.m.

11-115

Moved by Wally Olorenshaw

That 8.3 SRHI Housing be added to in-camera for further discussion.

Carried

**Minutes:**

**June 27, 2011 Board Meeting**

11-116

Moved by Peter H. Wieler

That the minutes of the June 27, 2011 Regular Board meeting be approved as distributed.

Carried

**July 27, 2011 Special Board Meeting**

11-117

Moved by John W. Driedger

That the minutes of the July 27, 2011 Special Board meeting be amended by including Peter H. Wieler as attending.

Carried

**Reports:**

**CAO Report**

11-118

Moved by Shirley Rechlo

That the Chief Administrative Officer report be accepted for information.

Carried

Chairman Friesen recessed the regular board meeting at 11:04 a.m.

Chairman Friesen reconvened the regular board meeting at 11:18 a.m.

**Financial Reports**

**Housing – July 31, 2011**

11-119

Moved by John W. Driedger

That the July 31, 2011 Housing financial report be accepted for information.

Carried

**Lodge – July 31, 2011**

11-120

Moved by Shirley Rechlo

That the July 31, 2011 Lodge financial report be accepted for information.

Carried

**Assisted Care – July 31, 2011**

11-121

Moved by Abe Peters

That the July 31, 2011 Assisted Care financial report be accepted for information.

Carried

**Arrears Report**

11-122

Moved by Peter H. Wieler

That the July 2011 arrears report be received for information.

Carried

**New Business:**

**Rent Negotiations**

11-123

Moved by Wally Olorenshaw

That discussions on rent negotiations be tabled to the September 26, 2011 meeting.

Carried

11-124

**Closet Doors**

Moved by Reuben Derksen

That discussions on the closet doors be tabled to the September 26, 2011 meeting.

Carried

**Information Items:**

11-125

Moved by Peter H. Wieler

That the following items be accepted for information:

Bank reconciliation for June 2011

Bank reconciliation for July 2011

Insight

Response from Minister of Health

County Presentation to Minister of Housing

Carried

Chairman Friesen recessed the regular board meeting at 12:08 p.m.

Chairman Friesen reconvened the regular board meeting at 12:10 p.m.

**In Camera:**

**Personnel**

**AHS Negotiations**

**SRHI Housing**

11-126

Moved by Wally Olorenshaw

That consideration be given to move in camera at 12:10 p.m.

Carried

11-127

Moved by Peter H. Wieler

That consideration be given to move out of in-camera at 12:51 p.m.

Carried

11-128

Moved by John W. Driedger

That Administration be directed to bring back information on the steps required to build a lodge in High Level.

Carried

**Next Meeting Date:**

Regular Board Meeting  
September 26, 2011 - 10:00 a.m.  
Fireside Room – Phase I  
Heimstaed Lodge

**Adjournment:**

11-129

Moved by John W. Driedger

That the board meeting of August 29, 2011 be adjourned at 12:55 a.m.

Carried

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George Friesen, Chair

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Lisa Unruh,  
Executive Assistant





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>Al Hoggan, Director of Community and Protective Services</b>
<b>Title:</b>	<b>2011 Solid Waste Hauling Tender Results</b>

**BACKGROUND / PROPOSAL:**

Tender opening for the Haul of Solid Waste was completed on October 14, 2011. In attendance were Roy Brideau, Al Hoggan, Henry Klassen, and various contractors.

The bids were as follows:

<b><u>Name:</u></b>	<b><u>Bid</u></b>	<b><u>Bid Price:</u></b>	<b><u>Totals:</u></b>
J & L Trucking	North	\$10,126.90/month	\$364,568.40
J & L Trucking	South	\$20,149.70/month	\$725,389.20
J & L Trucking	County Wide	\$30,144.90/month	\$1,085,216.40
RTJ	County Wide	\$42,675.13/month	\$1,536,304.68
<b>L &amp; P Disposals</b>	<b>County Wide</b>	<b>\$28,572.30/month</b>	<b>\$1,028,602.80</b>

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

Current and future Operating Budgets

**RECOMMENDED ACTION:**

That the 2011 Haul of Solid Waste tender be awarded to the lowest qualified bidder.

**Author:** A. Hoggan      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_





**Subdivision Application Report**

- 2009 Subdivisions 27 applications
- 2010 Subdivisions 19 applications
- 2011 Subdivisions 29 applications

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

That the development statistics report 2011 January to September comparisons be received for information.

**Author:** Liane Lambert  
Development Officer

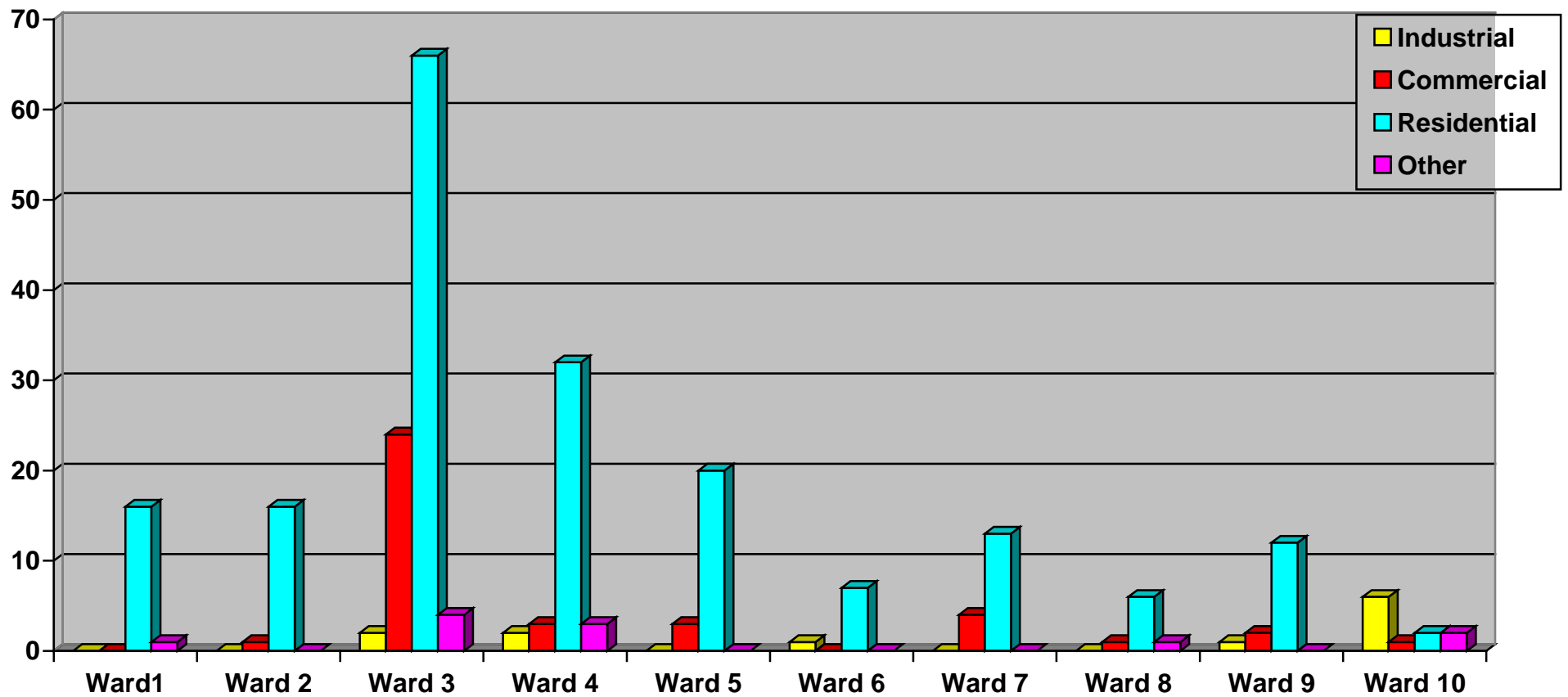
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**Reviewed By:**

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**CAO**

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**Mackenzie County  
Development Summary Report  
January – September**

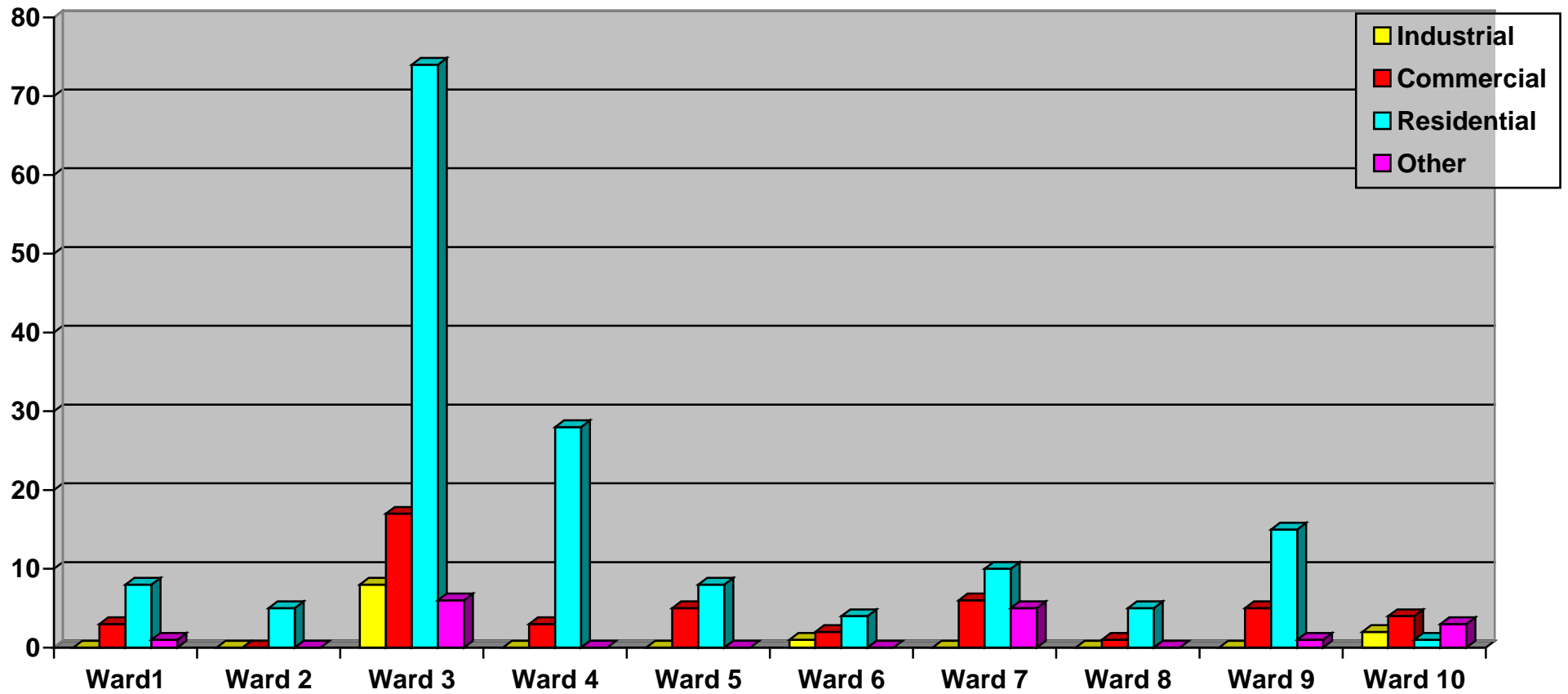
**2011**

**Mackenzie County  
Year to Date Development Summary  
January to September, 2011**

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Industrial	0	0	2	2	0	1	0	0	1	6	12
Commercial	0	1	24	3	3	0	4	1	2	1	39
Residential	16	16	66	32	20	7	13	6	12	2	190
Other	1	0	4	3	0	0	0	1	0	2	11
<b>Total</b>	<b>17</b>	<b>17</b>	<b>96</b>	<b>40</b>	<b>23</b>	<b>8</b>	<b>17</b>	<b>8</b>	<b>15</b>	<b>11</b>	<b>252</b>

Development	Permits	Construction Cost
Industrial	12	\$54,065,000.00
Commercial	39	\$4,684,400.00
Residential	190	\$15,592,475.00
Other	11	\$626,800.00
<b>TOTALS</b>	<b>252</b>	<b>\$74,968,675.00</b>

Wards	Construction Cost
Ward 1	\$1,373,025.00
Ward 2	\$958,500.00
Ward 3	\$11,503,525.00
Ward 4	\$3,114,025.00
Ward 5	\$1,554,000.00
Ward 6	\$800,000.00
Ward 7	\$1,140,000.00
Ward 8	\$338,000.00
Ward 9	\$587,600.00
Ward 10	\$53,600,000.00
<b>TOTAL</b>	<b>\$74,968,675.00</b>



**Mackenzie County  
Development Permit Applications Summary Report  
January – September, 2009**

**2009**

- 'Other' – refers to Public/Institutional, Farm buildings, Non-profit Organizations & Home Based Business.

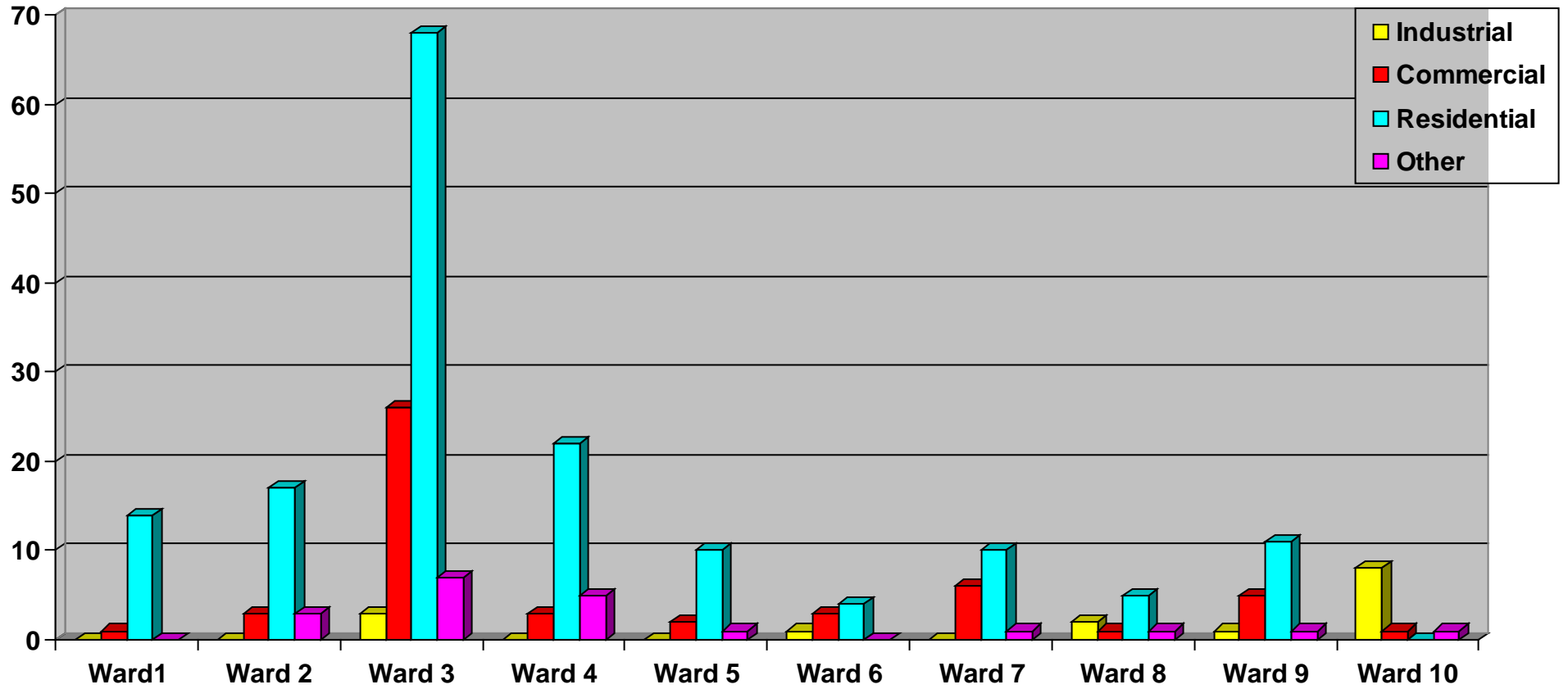


**Mackenzie County  
Development Permit Application Summary  
January 1, 2009 to September 30, 2009**

<b>Development</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Ward 6</b>	<b>Ward 7</b>	<b>Ward 8</b>	<b>Ward 9</b>	<b>Ward 10</b>	<b>Total</b>
Industrial	0	0	8	0	0	1	0	0	0	2	11
Commercial	3	0	17	3	5	2	6	1	5	4	46
Residential	8	5	74	28	8	4	10	5	15	1	158
Other	1	0	6	0	0	0	5	0	1	3	16
<b>Total</b>	<b>12</b>	<b>5</b>	<b>105</b>	<b>31</b>	<b>13</b>	<b>7</b>	<b>21</b>	<b>6</b>	<b>21</b>	<b>10</b>	<b>231</b>

<b>Development</b>	<b>Permits</b>	<b>Construction Cost</b>
Industrial	11	\$2,210,000.00
Commercial	46	\$2,386,200.00
Residential	158	\$9,744,016.00
Other	16	\$3,879,046.00
<b>TOTALS</b>	<b>231</b>	<b>\$18,219,262.00</b>

<b>Wards</b>	<b>Construction Cost</b>
Ward 1	\$967,500.00
Ward 2	\$346,000.00
Ward 3	\$7,122,016.00
Ward 4	\$2,238,500.00
Ward 5	\$1,324,000.00
Ward 6	\$310,000.00
Ward 7	\$1,258,000.00
Ward 8	\$582,200.00
Ward 9	\$1,213,000.00
Ward 10	\$2,858,046.00
<b>TOTAL</b>	<b>\$18,219,262.00</b>



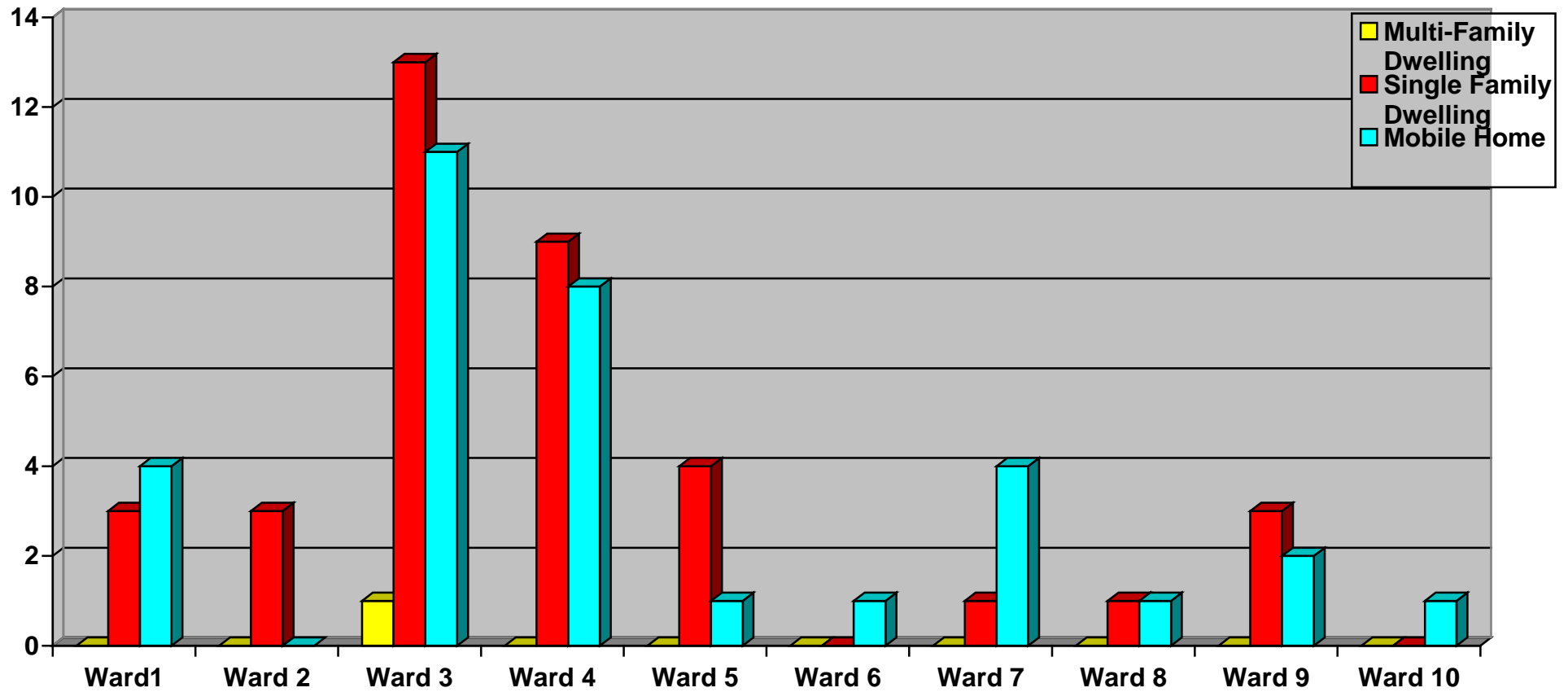
**Mackenzie County**  
**Development Permit Applications Summary Report**  
**January – September**  
**2010**

**Mackenzie County  
Development Permit Application Summary  
January 1, 2009 to September 30, 2010**

<b>Development</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Ward 6</b>	<b>Ward 7</b>	<b>Ward 8</b>	<b>Ward 9</b>	<b>Ward 10</b>	<b>Total</b>
Industrial	0	0	3	0	0	1	0	2	1	8	15
Commercial	1	3	26	3	2	3	6	1	5	1	51
Residential	14	17	68	22	10	4	10	5	11	0	161
Other	0	3	7	5	1	0	1	1	1	1	20
<b>Total</b>	<b>15</b>	<b>23</b>	<b>104</b>	<b>30</b>	<b>13</b>	<b>8</b>	<b>17</b>	<b>9</b>	<b>18</b>	<b>10</b>	<b>247</b>

<b>Development</b>	<b>Permits</b>	<b>Construction Cost</b>
Industrial	15	\$1,921,000.00
Commercial	51	\$2,922,200.00
Residential	161	\$12,735,839.75
Other	20	\$6,645,792.00
<b>TOTALS</b>	<b>247</b>	<b>\$24,224,831.75</b>

<b>Wards</b>	<b>Construction Cost</b>
Ward 1	\$1,637,482.75
Ward 2	\$2,603,332.00
Ward 3	\$10,774,992.00
Ward 4	\$2,724,000.00
Ward 5	\$793,000.00
Ward 6	\$836,000.00
Ward 7	\$1,130,025.00
Ward 8	\$1,016,000.00
Ward 9	\$1,314,000.00
Ward 10	\$1,396,000.00
<b>TOTAL</b>	<b>\$24,224,831.75</b>



**Mackenzie County  
Residential Building Activity Report  
January – September, 2009**

**2009**

**Mackenzie County  
Residential Building Activity Report  
January – September, 2009**

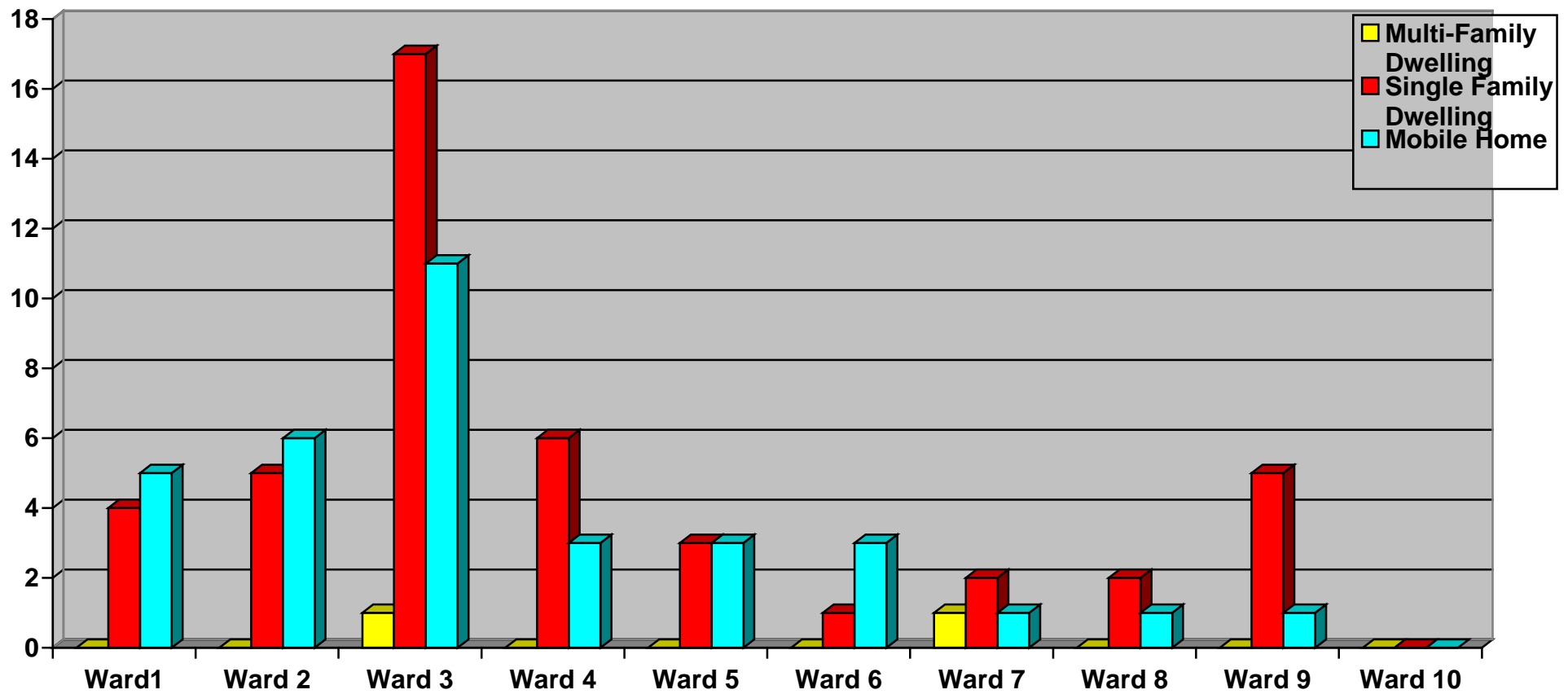
<b>Development</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Ward 6</b>	<b>Ward 7</b>	<b>Ward 8</b>	<b>Ward 9</b>	<b>Ward 10</b>	<b>Total</b>
Multi-Family Dwelling	0	0	1	0	0	0	0	0	0	0	<b>1</b>
Single Family Dwelling	3	3	13	9	4	0	1	1	3	0	<b>37</b>
Mobile Homes	4	0	11	8	1	1	4	1	2	1	<b>33</b>
<b>Total</b>	<b>7</b>	<b>12</b>	<b>43</b>	<b>19</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>16</b>	<b>5</b>	<b>71</b>

<b>Wards</b>	<b>Permits</b>	<b>Multi-Family Dwelling Construction Cost</b>
Ward 1		
Ward 2		
Ward 3	1	510,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
<b>TOTAL</b>	<b>1</b>	<b>510,000.00</b>

<b>Wards</b>	<b>Permits</b>	<b>Single Family Dwelling Construction Cost</b>
Ward 1	3	\$460,000.00
Ward 2	3	\$296,000.00
Ward 3	13	\$2,268,000.00
Ward 4	9	\$1,573,000.00
Ward 5	4	\$815,000.00
Ward 6	0	\$0.00
Ward 7	1	\$20,000.00
Ward 8	1	\$250,000.00
Ward 9	3	\$595,000.00
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>37</b>	<b>\$6,277,000.00</b>

<b>Wards</b>	<b>Permits</b>	<b>Mobile Home Construction Cost</b>
Ward 1	4	\$272,000.00
Ward 2	0	\$0.00
Ward 3	11	\$363,000.00
Ward 4	8	\$429,000.00
Ward 5	1	\$100,000.00
Ward 6	1	\$0.00
Ward 7	4	\$225,000.00
Ward 8	1	\$130,000.00
Ward 9	2	\$10,000.00
Ward 10	1	\$120,000.00
<b>TOTAL</b>	<b>33</b>	<b>\$1,654,500.00</b>

<b>Wards</b>	<b>Permits</b>	<b>TOTAL Residential Building Activity</b>
Ward 1	7	\$732,500.00
Ward 2	3	\$296,000.00
Ward 3	25	\$3,141,000.00
Ward 4	17	\$2,002,000.00
Ward 5	5	\$915,000.00
Ward 6	1	\$5,000.00
Ward 7	5	\$245,000.00
Ward 8	2	\$380,000.00
Ward 9	5	\$605,000.00
Ward 10	1	\$120,000.00
<b>TOTAL</b>	<b>71</b>	<b>\$8,441,500.00</b>



**Mackenzie County  
Residential Building Activity Report  
January – September**

**2010**

**Mackenzie County  
Residential Building Activity Report  
January – September, 2010**

<b>Development</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Ward 6</b>	<b>Ward 7</b>	<b>Ward 8</b>	<b>Ward 9</b>	<b>Ward 10</b>	<b>Total</b>
Multi-Family Dwelling	0	0	1	0	0	0	1	0	0	0	<b>2</b>
Single Family Dwelling	4	5	17	6	3	1	2	2	5	0	<b>45</b>
Mobile Homes	5	6	11	3	3	3	1	1	1	0	<b>34</b>
<b>Total</b>	<b>5</b>	<b>9</b>	<b>27</b>	<b>10</b>	<b>6</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>81</b>

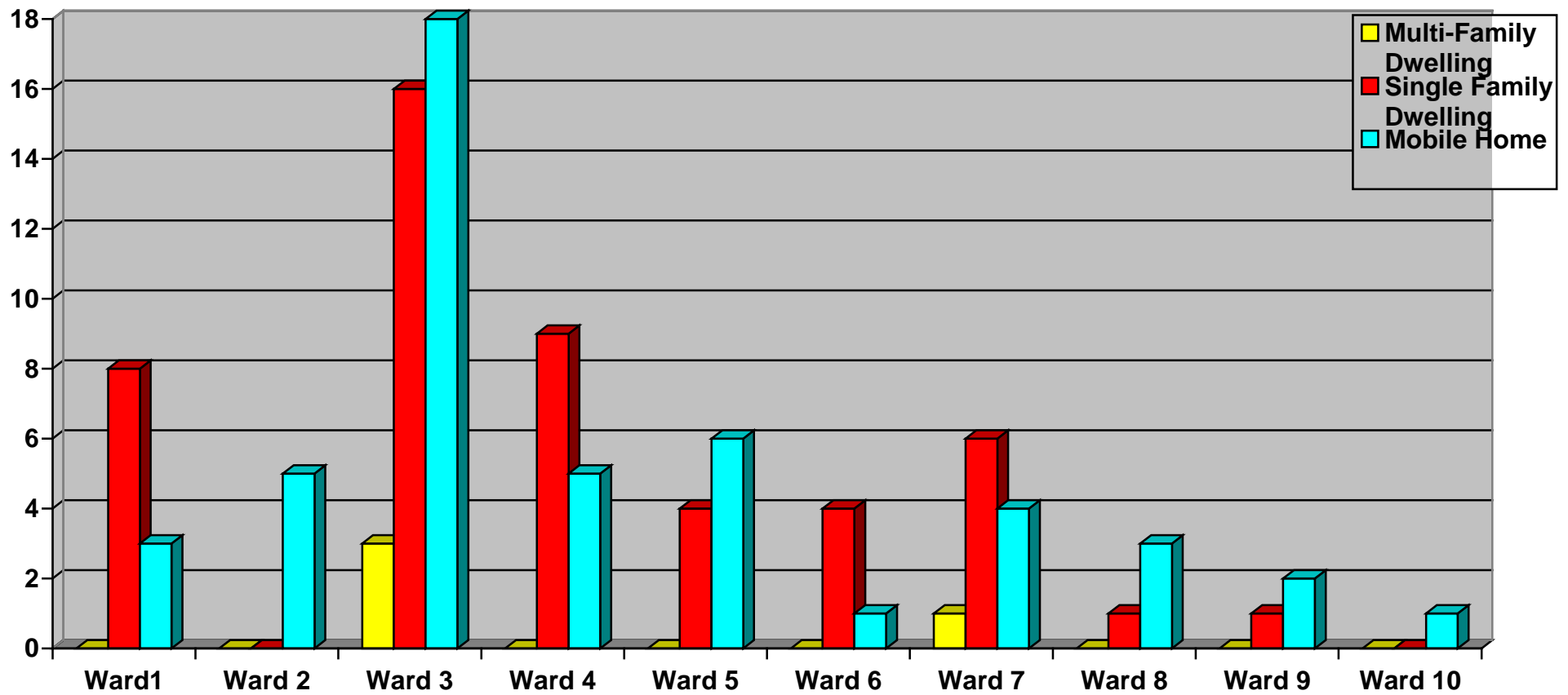
<b>Wards</b>	<b>Permits</b>	<b>Multi-Family Dwelling Construction Cost</b>
Ward 1		
Ward 2		
Ward 3	1	400,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7	1	220,000.00
Ward 8		
Ward 9		
Ward 10		
<b>TOTAL</b>	<b>1</b>	<b>620,000.00</b>

<b>Wards</b>	<b>Permits</b>	<b>Single Family Dwelling Construction Cost</b>
Ward 1	4	\$650,000.00
Ward 2	5	\$815,000.00
Ward 3	17	\$3,945,000.00
Ward 4	6	\$1,167,000.00
Ward 5	3	\$447,500.00
Ward 6	1	\$150,000.00
Ward 7	2	\$380,000.00
Ward 8	2	\$355,000.00
Ward 9	5	\$630,000.00
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>33</b>	<b>\$8,539,500.00</b>

<b>Wards</b>	<b>Permits</b>	<b>Mobile Home Construction Cost</b>
Ward 1	5	\$241,500.00
Ward 2	6	\$350,000.00
Ward 3	11	\$558,000.00
Ward 4	3	\$250,000.00
Ward 5	3	\$228,000.00
Ward 6	2	\$125,000.00
Ward 7	1	\$20,000.00
Ward 8	1	\$250,000.00
Ward 9	1	\$15,000.00
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>34</b>	<b>\$2,037,500.00</b>

<b>Wards</b>	<b>Permits</b>	<b>TOTAL Residential Building Activity</b>
Ward 1	5	\$891,500.00
Ward 2	9	\$1,165,000.00
Ward 3	27	\$4,903,000.00
Ward 4	10	\$1,417,000.00
Ward 5	6	\$675,500.00
Ward 6	3	\$275,000.00
Ward 7	3	\$620,000.00
Ward 8	3	\$605,000.00
Ward 9	3	\$645,000.00
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>81</b>	<b>\$11,197,500.00</b>





**Mackenzie County**  
**Residential Building Activity Report**  
**January – September**

**2011**

**Mackenzie County  
Residential Building Activity Report  
January – September, 2011**

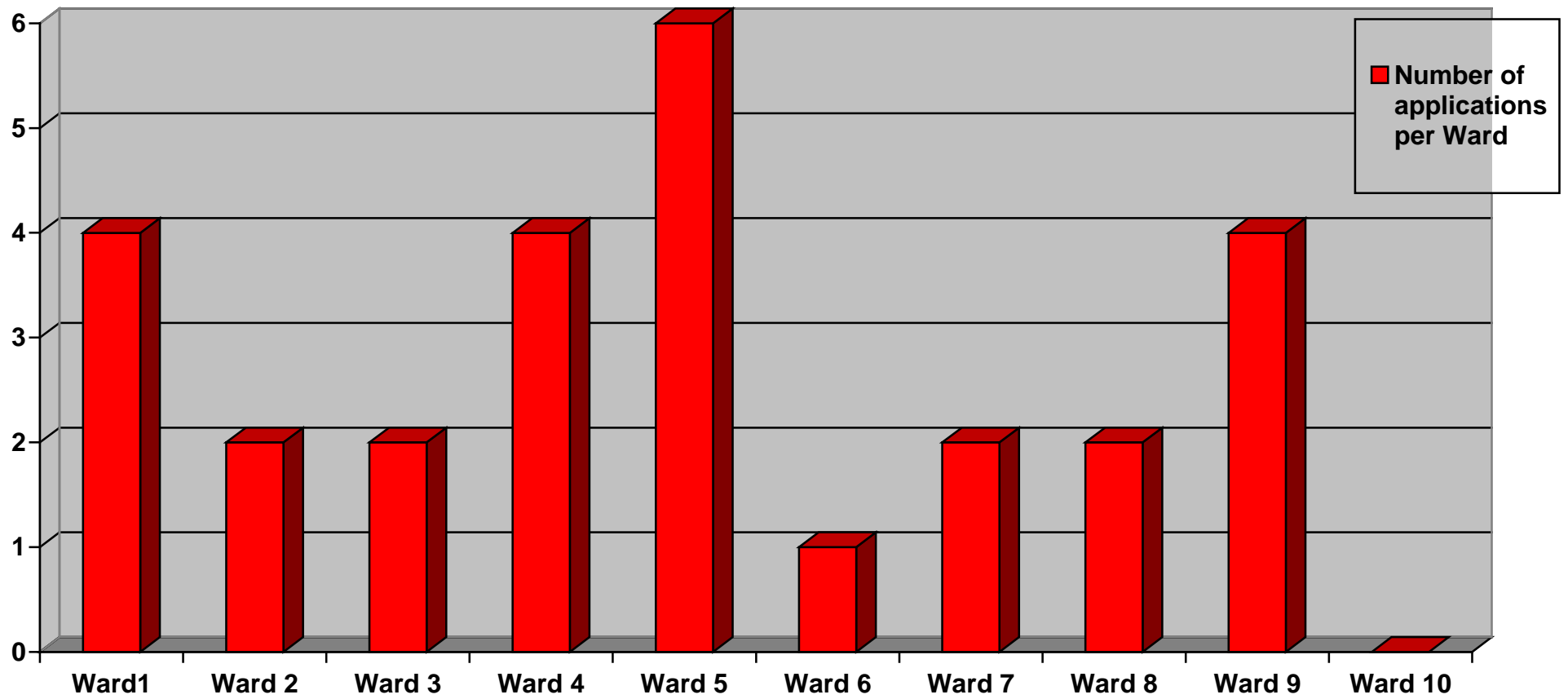
<b>Development</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Ward 6</b>	<b>Ward 7</b>	<b>Ward 8</b>	<b>Ward 9</b>	<b>Ward 10</b>	<b>Total</b>
Multi-Family Dwelling	0	0	3	0	0	0	1	0	0	0	<b>4</b>
Single Family Dwelling	8	0	16	9	4	4	6	1	1	0	<b>49</b>
Mobile Homes	3	5	18	5	6	1	4	3	2	1	<b>48</b>
<b>Total</b>	<b>11</b>	<b>5</b>	<b>37</b>	<b>14</b>	<b>10</b>	<b>5</b>	<b>11</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>101</b>

<b>Wards</b>	<b>Permits</b>	<b>Multi-Family Dwelling Construction Cost</b>
Ward 1		
Ward 2		
Ward 3	3	3,220,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7	1	0
Ward 8		
Ward 9		
Ward 10		
<b>TOTAL</b>	<b>1</b>	<b>\$3,220,000.00</b>

<b>Wards</b>	<b>Permits</b>	<b>Single Family Dwelling Construction Cost</b>
Ward 1	8	\$1,126,025.00
Ward 2	0	\$0.00
Ward 3	16	\$2,488,000.00
Ward 4	9	\$1,655,000.00
Ward 5	4	\$890,000.00
Ward 6	4	\$725,000.00
Ward 7	6	\$515,000.00
Ward 8	1	\$20,000.00
Ward 9	1	\$0.00
Ward 10	0	\$0.00
<b>TOTAL</b>	<b>33</b>	<b>\$7,419,025.00</b>

<b>Wards</b>	<b>Permits</b>	<b>Mobile Home Construction Cost</b>
Ward 1	4	\$106,500.00
Ward 2	5	\$300,500.00
Ward 3	18	\$829,200.00
Ward 4	5	\$306,000.00
Ward 5	6	\$322,000.00
Ward 6	1	\$50,000.00
Ward 7	4	\$301,000.00
Ward 8	3	\$253,000.00
Ward 9	2	\$360,000.00
Ward 10	1	\$210,000.00
<b>TOTAL</b>	<b>34</b>	<b>\$3,038,200.00</b>

<b>Wards</b>	<b>Permits</b>	<b>TOTAL Residential Building Activity</b>
Ward 1	12	\$1,232,525.00
Ward 2	5	\$300,500.00
Ward 3	37	\$6,537,200.00
Ward 4	14	\$1,961,000.00
Ward 5	10	\$1,212,000.00
Ward 6	5	\$775,000.00
Ward 7	11	\$816,000.00
Ward 8	4	\$273,000.00
Ward 9	3	\$360,000.00
Ward 10	1	\$210,000.00
<b>TOTAL</b>	<b>81</b>	<b>\$13,677,225.00</b>



**Mackenzie County  
Subdivision Summary Report  
January – September, 2009**

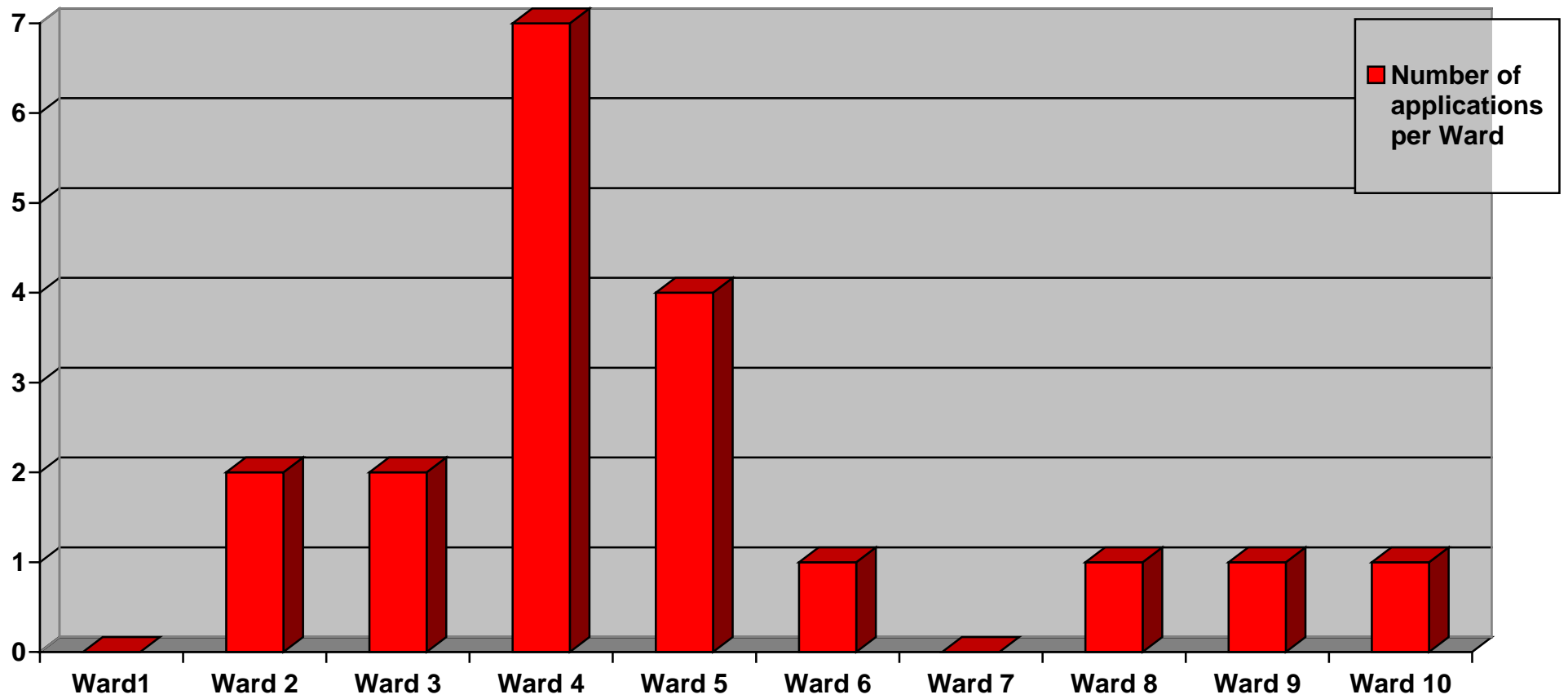
**2009**

**Mackenzie County  
Subdivision Summary  
January – September 2009**

<b>Subdivision Applications</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Ward 6</b>	<b>Ward 7</b>	<b>Ward 8</b>	<b>Ward 9</b>	<b>Ward 10</b>	<b>Total</b>
Urban	0	0	2	0	0	0	2	0	0	0	4
Rural	4	2	0	4	6	1	0	2	4	0	23
Rural Multi Lot	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>6</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>27</b>

<b>Wards</b>	<b>Number of lots</b>	<b>Rural in Acres</b>	<b>Multi Rural in Acres</b>	<b>Urban in Acres</b>	<b>Boundary Adjustments</b>
Ward 1	4	53.35	0	0	0
Ward 2	2	17.20	0	0	0
Ward 3	3	0	0	4.08	0
Ward 4	4	58.72	0	0	0
Ward 5	6	63.87	0	0	0
Ward 6	1	36.68	0	0	0
Ward 7	2	0	0	0.22	0
Ward 8	2	3.8	0	0	8.61
Ward 9	4	25.92	0	0	20
Ward 10	0	0	0	0	0
<b>TOTAL</b>	<b>28</b>	<b>259.54</b>	<b>0</b>	<b>4.30</b>	<b>28.61</b>

**Total amount of area subdivided from January till September 2009- 292.45 acres**



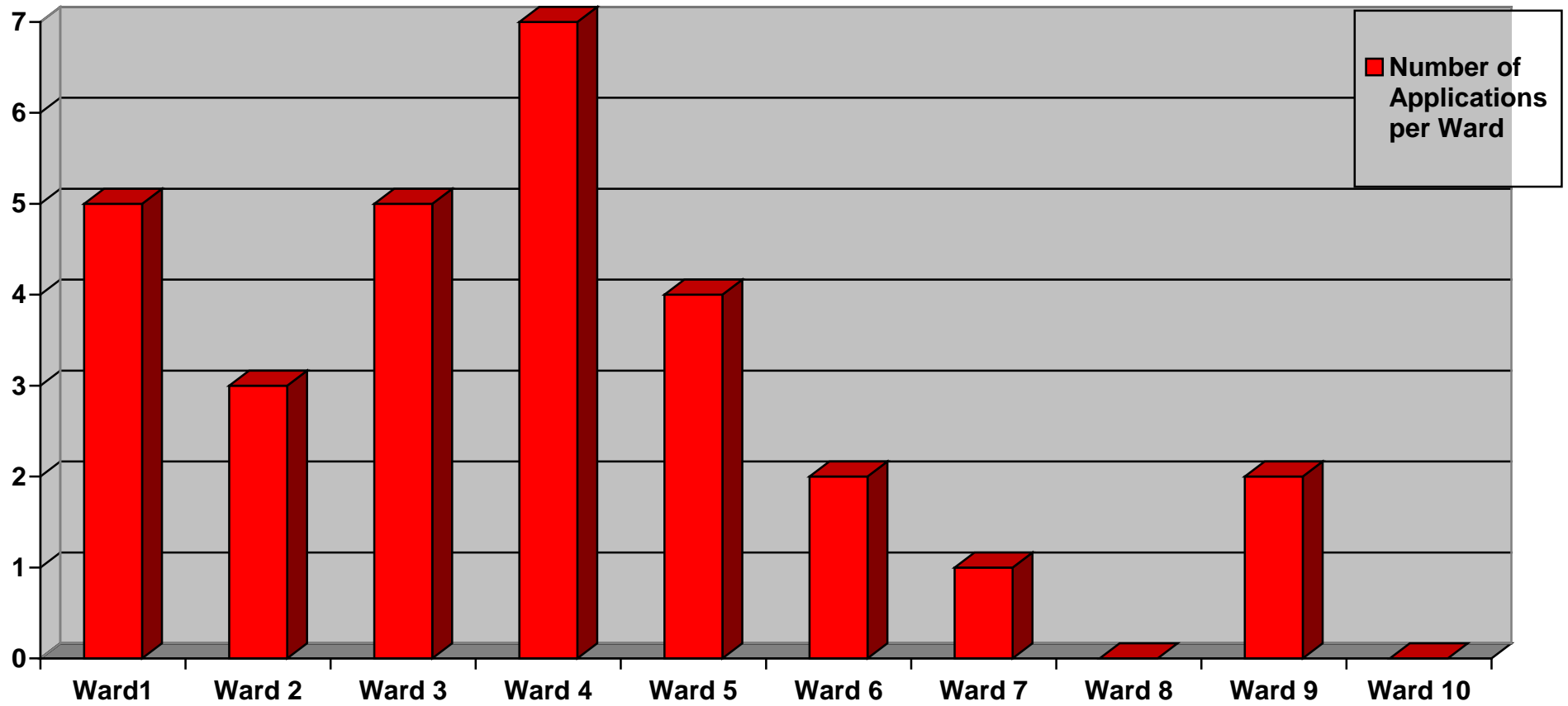
**Mackenzie County  
Subdivision Summary Report  
January – September  
2010**

**Mackenzie County  
Subdivision Summary  
January – September 2010**

<b>Subdivision Applications</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Ward 6</b>	<b>Ward 7</b>	<b>Ward 8</b>	<b>Ward 9</b>	<b>Ward 10</b>	<b>Total</b>
Urban	0	0	1	0	0	0	0	0	0	1	2
Rural	0	2	0	7	4	1	0	1	1	0	16
Rural Multi Lot	0	0	1	0	0	0	0	0	0	0	1
<b>Total</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>7</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>19</b>

<b>Wards</b>	<b>Number of lots</b>	<b>Rural in Acres</b>	<b>Multi Rural in Acres</b>	<b>Urban in Acres</b>	<b>Boundary Adjustments</b>
Ward 1	0	0	0	0	0
Ward 2	1	20	0	0	0
Ward 3	12	0	0	4.13	0
Ward 4	7	69.55	0	0	6.06
Ward 5	4	41.06	0	0	0
Ward 6	1	10	0	0	0
Ward 7	0	0	0	0	0
Ward 8	1	10	0	0	0
Ward 9	1	22.33	0	0	0
Ward 10	1	0	0	21.91	0
<b>TOTAL</b>	<b>27</b>	<b>172.94</b>	<b>0</b>	<b>26.04</b>	<b>6.06</b>

**Total amount of area subdivided from January till September 2010- 205.04 acres**



**Mackenzie County  
Subdivision Summary Report  
January – September  
2011**

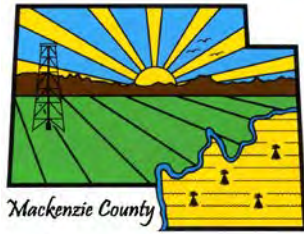


**Mackenzie County  
Subdivision Summary  
January – September 2011**

<b>Subdivision Applications</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Ward 6</b>	<b>Ward 7</b>	<b>Ward 8</b>	<b>Ward 9</b>	<b>Ward 10</b>	<b>Total</b>
Urban	0	0	5	0	0	0	1	0	0	0	6
Rural	5	3	0	7	4	2	0	0	2	0	23
Rural Multi Lot	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>5</b>	<b>3</b>	<b>5</b>	<b>7</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>29</b>

<b>Wards</b>	<b>Number of lots</b>	<b>Rural in Acres</b>	<b>Multi Rural in Acres</b>	<b>Urban in Acres</b>	<b>Boundary Adjustments</b>
Ward 1	5	42	0	0	2.57
Ward 2	3	44.98	0	0	0
Ward 3	42	0	0	45.95	0
Ward 4	7	103.66	0	9.98	6.06
Ward 5	4	32.11	0	0	14.7
Ward 6	2	20	0	0	0
Ward 7	1	0	0	2	0
Ward 8	0	0	0	0	0
Ward 9	2	34.20	0	0	0
Ward 10	1	0	0	21.91	0
<b>TOTAL</b>	<b>67</b>	<b>276.95</b>	<b>0</b>	<b>77.84</b>	<b>23.33</b>

**Total amount of area subdivided from January till September 2011- 378.12 acres**



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Town of High Level – 2012 Capital Projects</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County and the Town of High Level entered into a Regional Service Sharing Agreement. Based on this agreement, the County agreed to contribute towards capital projects as follows:

Recreational Services Projects	20%
Airport Projects	30%
Fire Services Projects	50%

The agreement states that the Town will provide their request to the County by October 15<sup>th</sup> each year and the County will reply by December 1<sup>st</sup>.

The agreement also states that if the County does not agree to the acquisition or to pay all or some portion of its portion of the capital project requests, the matter shall be resolved in accordance with the dispute resolution provisions of the Agreement.

**OPTIONS & BENEFITS:**

The following 2012 capital projects are proposed by the Town of High Level:

Project	Town's Share	County's Share	Total Cost
Arena Expansion and Upgrades	\$1,714,000	\$526,000	\$2,630,000
Arena Dehumidifier System	\$40,000	\$10,000	\$50,000
Fire Hall Paving	\$125,000	\$125,000	\$250,000
Airport Access Road to Apron	\$106,400	\$45,600	\$152,000
<b>Total</b>	<b>\$1,985,400</b>	<b>\$706,600</b>	<b>\$3,082,000</b>

**Author:** J. Whittleton      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

Please review the attached letter that provides additional details of each proposed project.

**COSTS & SOURCE OF FUNDING:**

2012 Budget – Grants to Other Governments

**RECOMMENDED ACTION:**

That a letter be sent to the Town of High Level accepting the 2012 capital projects as indicated in the Town's request and that administration includes the estimated capital cost in the 2012 budget.

Author: J. Whittleton Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_



TOWN OF  
**HIGH LEVEL**

Town of High Level  
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High Level, AB T0H 1Z0  
Canada

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Facsimile: (780) 926-2899  
town@highlevel.ca  
www.highlevel.ca

October 12, 2011

Mackenzie County  
Box 640  
Fort Vermilion AB T0H 1N0

Emailed Oct. 12/11 rbrideau@mackenziecounty.com  
Original Mailed

Attn: Mr. Roy Brideau, CAO

Re: 2012 Capital Projects

Dear Mr. Brideau:

Pursuant to the Regional Service Sharing Agreement, the Town is forwarding the proposed 2012 capital projects for recreation, airport and fire services for the County's consideration and response. The proposed projects are:

#### **Arena Expansion and Upgrades**

This project is to expand and upgrade the High Level Sports Complex. The expansion includes five new dressing rooms to meet current codes and increase usability. The upgrades include installing an elevator to the second floor hall for better accessibility and converting two dressing rooms into public washrooms. The current washrooms no longer meets building code requirements and are inadequate in size for current and future usage. The budget cost for this project is \$2,630,000 with the funding being proposed at \$1,714,000 from the Town of High Level and \$526,000 from Mackenzie County.

#### **Arena Dehumidifier System**

This project is to replace and upgrade the dehumidifiers at the Sports Complex. The Town has increased service in the facility by installing the ice in August which has resulted in humidity levels which cannot be handled by the current system. The cost of the project is \$50,000 with the proposed funding allocation being \$40,000 from the Town and \$10,000 from the County.

**Fire Hall Paving**

This project is to pave the current gravel parking areas of the Fire Hall to improve accessibility and reduce maintenance costs. The cost of this project is \$250,000 with the funding allocation being \$125,000 from each municipality.

**Airport Access Road to Apron**

This project is to pave the access road from Footner Drive to the apron. Currently, vehicles enter onto the apron on this gravel access road bringing gravel and mud onto the asphalt apron. Paving this access road will reduce operating requirements from cleaning the apron, extend the life of the asphalt apron and increase aircraft safety by eliminating gravel on the apron.

The project cost is \$152,000 with the proposed funding allocation being \$106,400 Town and \$45,600 County. This project was initially approved in 2010 by the County but was postponed by the Town.

The Town trusts the County will find the above projects in compliance to the agreement and within the definitions of capital expenditures for each respective area. If you have any questions or wish to meet and discuss the projects, please do not hesitate to call me.

The Town appreciates your continued cooperation and looks forward to your response by December 1, 2011 as per the agreement.

Sincerely,



Dean Krause, CPT, CLGM  
Chief Administrative Officer  
Town of High Level

cc:

Town Council



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Penalties Write-off - Tax Rolls 076973, 077126, 098336 and 192075</b>

**BACKGROUND / PROPOSAL:**

Combined Assessment and Tax Notices were sent out on May 10, 2011 along with a copy of Bylaw 828-11 which authorizes the rates of taxation to be levied against assessable property within Mackenzie County for the 2011 taxation year.

**OPTIONS & BENEFITS:**

The Province pays property taxes through a grant program known as “Payment in Lieu of Taxes”. The payment advice (funds transfer) was received September 27<sup>th</sup> and the distribution list of the payments was received October 7<sup>th</sup>. As a result of the late payment there were four rolls that were levied a penalty. As the Province does not pay penalties, these amounts remain outstanding.

Administration recommends that penalties totaling \$529.34 be voided.

**COSTS & SOURCE OF FUNDING:**

2011 Operating Budget - Tax Cancellations and Write Offs

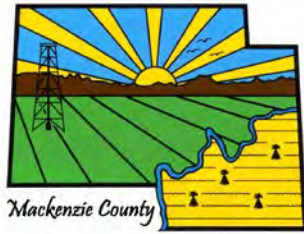
**RECOMMENDED ACTION:** (requires 2/3)

That penalties of \$165.45 for roll 076973; \$13.31 for roll 077126; \$84.49 for roll 098336 and \$266.09 for roll 192075 totaling \$529.34 be written off.

**Author:** J. Whittleton      **Review By:** \_\_\_\_\_ **CAO** \_\_\_\_\_







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Agricultural Land Sales</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County has been working with AB SRD regarding the three phases of the agricultural lands sales.

**OPTIONS & BENEFITS:**

Three general land areas within Mackenzie County were initially identified for the sales to be undertaken in three phases.

A concern was raised by the local farmers regarding a limited number of acres made available in the general area identified for sale in Phase 2. In particular, here are the highlights of the discussion at the October 17<sup>th</sup> Agricultural Land Use Planning committee meeting as it is recorded in the minutes:

*Danny Friesen and Greg Newman expressed their concern with significant reduction in the lands to be offered for sale on the East side of the County. Danny Friesen also expressed his concern with volume of land that was sold to logging and investing companies in the Blue Hills area.*

*Chair D. Driedger provided highlights regarding the County's involvement in the lands identification process.*

*Greg Newman mentioned the lands in the white zone in the East part and the difficulties one experiences with acquiring these through the regular process.*

*Chair D. Driedger stated that 23,000 acres are estimated for sale in the East side of the County as supported by other Councilors on this committee. Farmers in other areas also would like to see some lands opening up as we are limited to 136,000 acres in total sales.*

**Author:** J. Whittleton      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



*Greg Newman stated that the volume of the lands was cut by 2/3 to what was originally identified for sale. Some of these lands are adjacent to the existing roads. The local farmers are seeking commitment of the committee to provide additional lands for sale within the TWP's 107-10, 11 & 12.*

The Committee passed the following motion:

*That a recommendation be taken to Council to review the agricultural land sales priorities as per the original Phase 2 South-East of the Hamlet of Fort Vermilion with acres coming from the unsold lands.*

The map identifying the initial general areas and phases is attached for your information.

**COSTS & SOURCE OF FUNDING:**

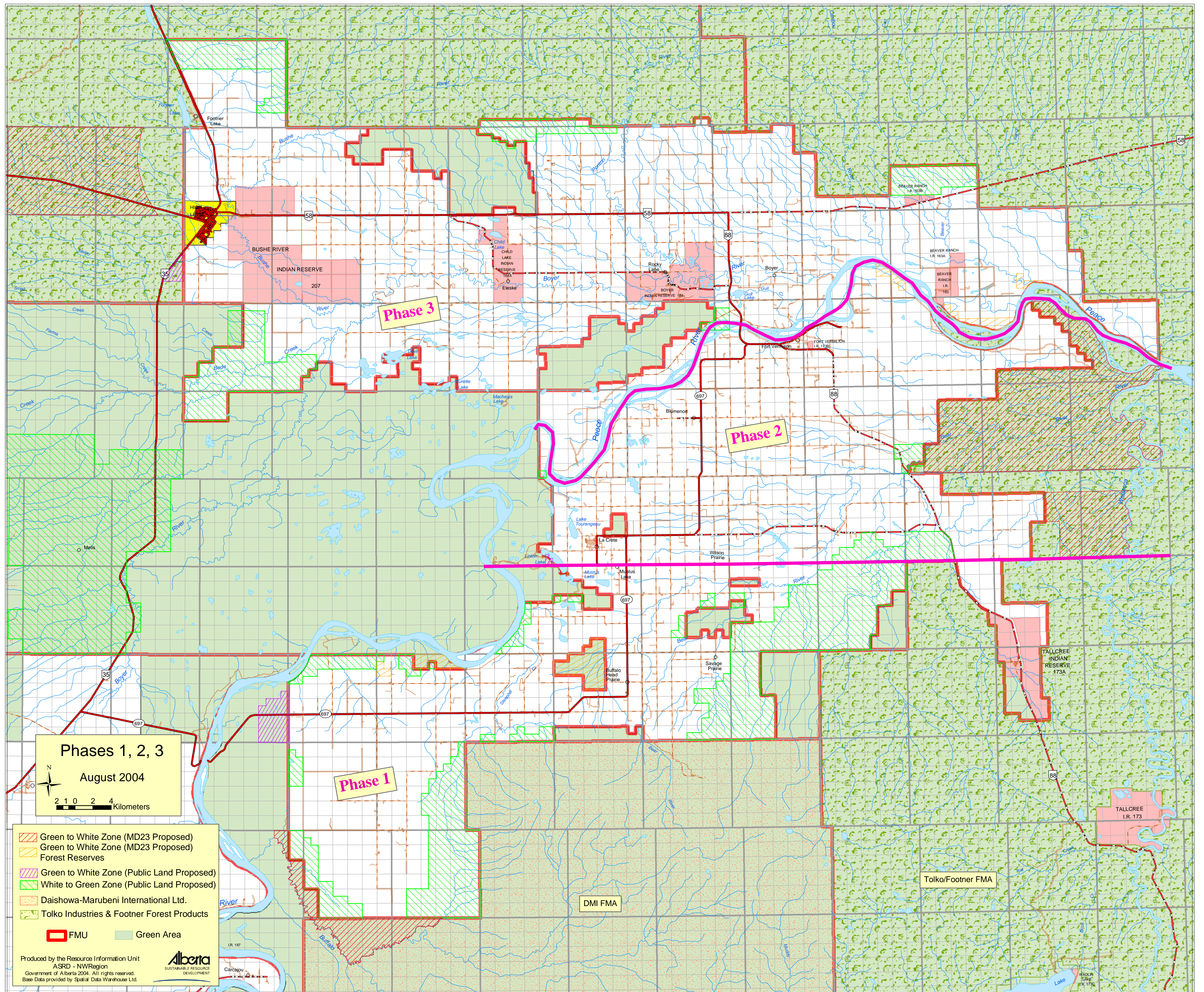
NA

**RECOMMENDED ACTION:**

For discussion

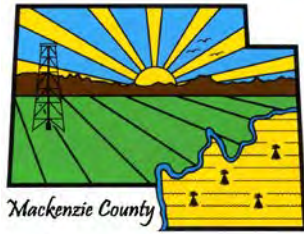
Author: J. Whittleton Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_











## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Highway 88 Connector Paving Project</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County Council approved the Highway 88 Connector Project with an estimated cost of \$18M.

The initial intent was to undertake the project as a Private Public Partnership and that the project will be funded as follows:

Alberta Transportation Contribution	\$1,100,000
P3 Canada Fund	\$4,500,000
County (borrowing bylaw)	<u>\$12,400,000</u>
<b>TOTAL</b>	<b><u>\$18,000,000</u></b>

**OPTIONS & BENEFITS:**

The County was notified that the project was not approved as it has not met all of the screening criteria as a viable P3 project. Please see the attached letter.

Administration recommends that Council reassess the situation and provide advice regarding our next action.

Through the County's RFP process, we received some engineering proposals to undertake the project by a traditional model. Please note that without P3 Canada financial contribution, the County is left with \$13,500,000 towards this project.

It is unknown at this time, as the detailed design was not done, what will be the potential project cost by undertaking it by a traditional method.

**Author:** J. Whittleton      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

The currently allotted funding to this project is as specified in the Options/Benefits section above.

**RECOMMENDED ACTION:**

For discussion

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



**PPP Canada**

Chief Executive Officer

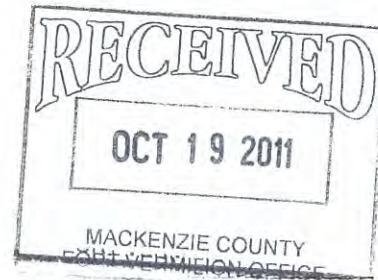
100 Queen Street, Suite 630  
Ottawa, Ontario K1P 1J9

Premier dirigeant

100, rue Queen, Suite 630  
Ottawa (Ontario) K1P 1J9

September 30, 2011

Mr. Roy Brideau  
Chief Administrative Officer  
Mackenzie County  
P.O. Box 640  
4511 – 46th Avenue  
Fort Vermilion, AB T0H 1N0



Dear Mr. Brideau,

On behalf of PPP Canada, I want to thank you for your project application for the Highway 88 Connector Project to Round Three of the P3 Canada Fund. We have carefully reviewed your proposal and completed the screening assessment.

To be considered for support from the Fund, project applications must satisfy the program criteria in the screening, P3 business case readiness and investment phases. At the screening stage the mandatory and rated criteria are considered by PPP Canada's Board of Directors who select the project proposals that show the greatest potential for success.

Based on the Board's review of your application at the screening stage, I regret to inform you that the Highway 88 Connector Project will not be retained for further consideration in Round Three due to concerns about its readiness and viability as a P3.

Again, thank you for your interest in the P3 Canada Fund. Should you have any questions about your application or our processes, please feel free to contact Mr. John Arseneau, Vice-President, Business Development at (613) 947-9473.

Sincerely,

John McBride

cc. **Joulia Whittleton, Director of Corporate Services, Mackenzie County**  
Neill McQuay, ADM, Strategic Capital Planning, Alberta Treasury Board

Canada





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Land Use Framework – MMSA Survey</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County, along with other 28 municipalities of the Upper and Lower Peace Region, is participating in an initiative led by the Mackenzie Municipal Services Agency (MMSA). The purpose of this initiative is to proactively gather information on the local levels and establish a common position of the municipalities and other stakeholders for the upcoming provincial Land Use Framework consultation for the Upper and Lower Peace Region.

**OPTIONS & BENEFITS:**

Council met on October 3, 2011 and discussed the survey. Please see the final version that reflects Council’s comments.

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

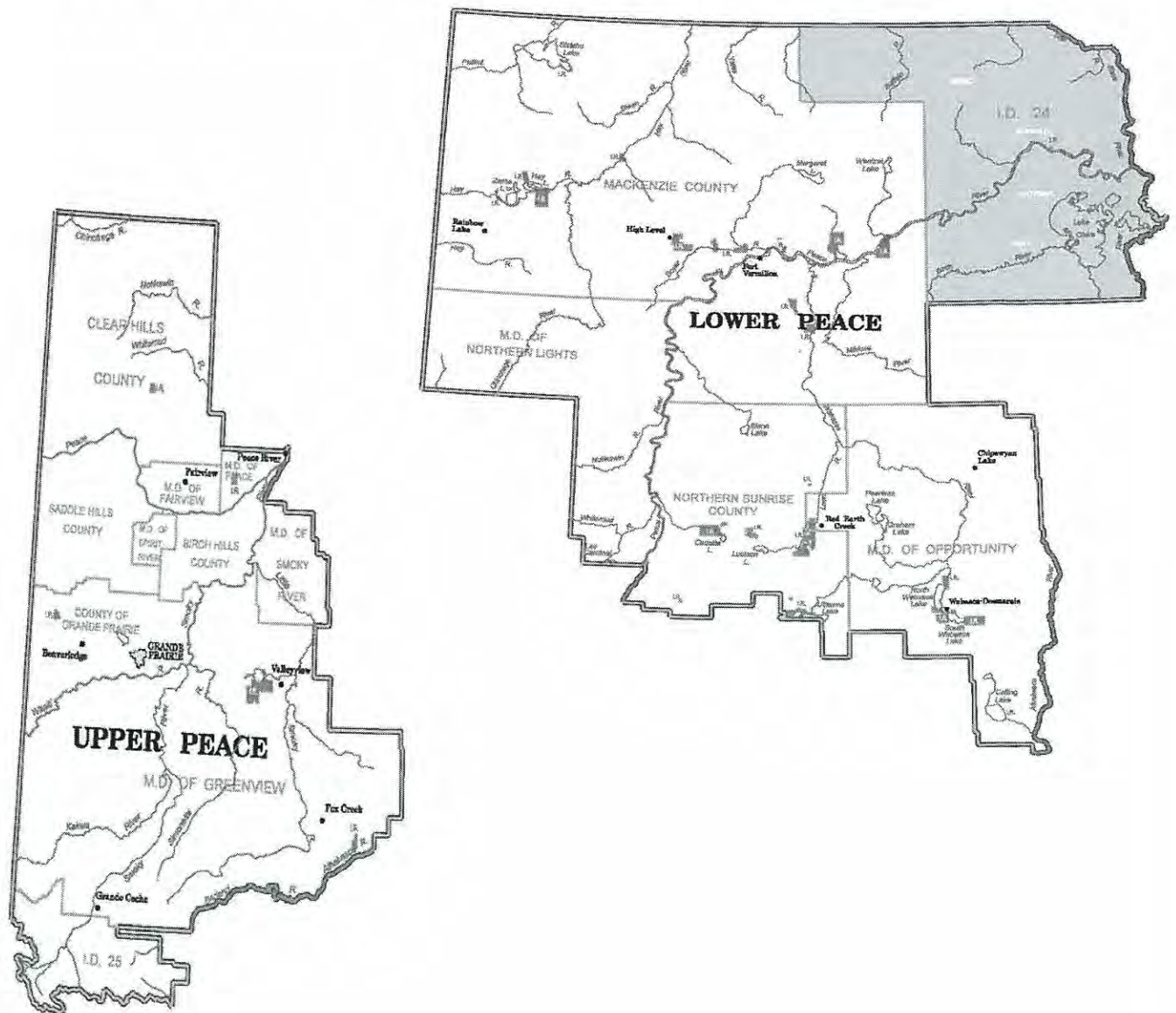
That the Mackenzie Municipal Services Agency’s (MMSA) survey completed by Council and reflecting the County’s position regarding the Land Use Framework be submitted to MMSA as presented.

**Author:** J. Whittleton      **Reviewed by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



Schedule 'E': Survey

# Upper and Lower Peace Regions Land Use Framework Questionnaire



*Thank you for participating in this important Provincial Initiative. Please answer all questions. If you need extra space, please include additional sheets.*



**Question 1: What is the name of your municipality?**

*Mackenzie County*

**Question 2: Which area of the Peace Region is your municipality located in?**

Upper Peace  Lower Peace

**Question 3: Extensive Agriculture and Development**

The Land Use Framework (LUF) recognizes that agricultural lands play a prominent role in our society. Reducing the fragmentation and conversion of agricultural land to other non-agricultural uses is a key issue to be addressed.

Are the fragmentation and/or conversion of agricultural lands, an issue in your municipality or adjacent municipalities?

Yes  No

How would your municipality suggest addressing the protection of agricultural lands?

- Municipal Land-Use Policies
- Coordination between rural and urban municipalities
- Encourage development in existing urban communities
- Other (please explain)

Additional Comments

*Classify land in all province*





#### Question 4: Provincial Departments/Agencies and Integrated Land Use Planning

All Provincial ministries are to adhere to The Alberta Land Stewardship Act and the policies to be developed through the Regional Plans. For example, the Natural Resources Conservation Board (NRCB), Energy Resources Conservation Board (ERCB), and other provincial departments and agencies must adhere to policies developed from the Regional Plans.

Does your municipality support the integration of land use planning between provincial departments and municipalities?

Yes     No

What issues surrounding the NRCB, ERCB, or other provincial departments and agencies would you want to address in the Regional Plan?

- Confined Feeding Operations (CFO's)
- Oil & Gas
- Electrical transmission lines
- Reciprocal planning between local municipalities and government agencies
- Align Provincial policies with Regional Plans
- Maintain local autonomy in land use planning decisions
- Other (please explain)

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Additional Comments:

*Include CRTC - communication towers;  
Federal and provincial policies should be aligned*

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### Question 5: Water

The LUF stipulates that water considerations are a prime component in provincial land use planning and have established planning regions based on major watersheds in the Province. What issues related to water (availability, quality, quantity, and inter-basin water transfers, or allocations) affect your municipality?

- Allocations (A more equitable distribution of irrigation rights)
- Quantity
- Quality
- Availability of inter-basin water transfers
- Water conservation and sustainable water use
- Other (please explain)

*Upstream Use*

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Additional Comments:

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## Question 6: Managing Flood Risk

The LUF stipulates that managing flood risks to protect human life, manage natural resources and limit disaster damage faced by communities is of prime importance. What flood management issues affect your municipality and what flood management measures would you support or recommend?

Do flood management issues affect your municipality?

Yes     No

If Yes, what are they?

*Hamlet of Fort Vermilion - spring break up / ice jam / heavy seasonal rains*

What flood management measures would you support or recommend?

*- Erosion control*  
*- Upstream notifications*

Other (please explain)

Additional Comments:

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## Question 7: Managing Surface and Subsurface activities

The LUF states that conflicts between subsurface and surface activities are increasing as activities intensify on the land. The policies that address surface and subsurface values are not well integrated. The Province of Alberta will be completing the Upstream Oil and Gas Integration initiative and will review the current process for identifying major surface concerns prior to public offering of Crown mineral rights. Please indicate if your Municipality would be affected by changes to current processes and any suggestions to the Regional Advisory Team regarding this issue.

Is your Municipality affected by Subsurface and Surface activities?

Yes     No

Suggestions:

*Abandoned pipeline, wells*

Additional Comments:

*More info required*

### Question 8: Urban Large Lot, and Country Residential Development

The demand for Urban Large Lots and Country Residential Lots is largely driven by the residential housing market. This demand is most common in small and rural municipalities where such development is not restricted by the Municipal Development Plan or corresponding regulations. The development of Urban Large Lots and Country Residential lots help diversify the housing stock and increase the tax base, however, these types of development often consume prime agricultural land and require major servicing expansions. A prime objective of the LUF is to prevent the loss of agricultural land to residential development. Does your municipality support Urban Large Lots and Country Residential Lots?

Yes (please explain)

*Due to political pressure, but only if directed to poor quality land*

No (please explain)

\_\_\_\_\_  
\_\_\_\_\_

Additional Comments:

*Location of Country Residential Dwellings*



**Question 9: Types of Development**

The province of Alberta contains a vast area of sensitive lands (ecological, agricultural, resource based, environmental). In order to preserve lands, we must promote the efficient use of land and reduce the footprint of human activity on Alberta’s landscape. That being said, what is your Municipality doing to achieve such goals.

- Encouraging compact development and infill
- Smaller lot size
- Preserving environmentally sensitive areas
- Allowing mixed zoning
- Other (please explain)

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Additional Comments:

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## Question 10: Stewardship and Conservation

The Alberta Land Stewardship Act (ALSA) enables private land conservation and stewardship through the development of incentives, such as Transfer of Developments Credits, Land Trusts, Conservation Easements, Conservation Directives and other market-based initiatives. Would your municipality use these stewardship and conservation tools?

Yes     No

What support would your municipality require to implement these incentives and how would you use them?

- Education
- Training
- Legal advice
- Financial Support
- Tools and information to encourage local buy-in of conservation initiatives
- Autonomy to permit conservation programs to be municipally managed
- Other (please explain)

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Additional Comments:

*Identify special areas in our Municipality*

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### Question 11: Cumulative Effects Management (CEM)

Cumulative Effects Management is an assessment and measurement of the combined impact of past, present and future human activities on a region's environment. Sophisticated modeling tools such as a geographic information system can be used to support the process of CEM. The Province will use Cumulative Effects Management at a regional level to manage air-sheds, watersheds and landscapes. Does your municipality agree with this initiative?

Yes     No

What type of concerns do you have with respect to the Cumulative Effects Management (CEM) initiative?

Unfamiliar with CEM (and how the process works)

Cost and Expenses

Effect on Municipalities

Other (please explain)

*Flexibility*

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Additional Comments:

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## Question 12: Growth, Servicing and Development Issues

The LUF encourages development and growth to occur in areas where infrastructure capacity already exists or can be shared between municipalities. Would your municipality support similar policies?

Yes     No

Identify issues resulting from growth and new development affecting your municipality

- Servicing costs (water, sewer)
- The pace of development/growth being determined by existing infrastructure capacity
- Equitable sharing of costs to provide services
- Intermunicipal cooperation and fair and equitable distribution and cost sharing of services received by smaller communities from larger communities
- Funding for upgrading aging infrastructure
- Other (please explain)

*Mackenzie Region is the Alberta's last frontier & needs help.*

Additional Comments

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### Question 13: Transportation, Utility and Pipeline Corridors

A priority of the Province is developing a coordinated transportation, utility and pipeline corridor strategy to reduce land fragmentation and limitations on land use. Would your municipality support this policy initiative?

- Yes     No

What issues surrounding transportation, utility and pipeline corridors affect your municipality?

- Lack of coordinated approach has fragmented communities, need for joint planning
- Landowner concerns about major corridors adjacent to their land
- Need for partnerships between the Province, Provincial agencies, local municipalities and energy companies on the location of corridors, *other provinces, rail*
- Province needs to fulfill its commitments regarding the location of corridors
- Compensation must be fair and timely
- Other (please explain)

*Adjacent provincial inter-connectivity routes*

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Additional Comments:

*Support of development of larger coordinated corridors*

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### Question 14: Natural Resources and Recreation

The LUF identifies the need to balance the interests of multiple users on public and private lands. Does the Province need to develop policies to achieve this balance?

Yes     No

How could this balance be achieved?

- Ensure private property rights are upheld
- Increase enforcement, regulation and access management of public lands
- Consultations and partnerships between various groups: the Province, private landowners, local municipalities, user groups and the natural resource industry
- Address outstanding recreational issues, such as random camping, lack of sufficient camping facilities, off-road vehicle use, trail network design and enforcement
- Other (please explain)

Additional Comments:

*Identify leaseholders rights*



### Question 15: New Energy Alternatives

What type(s) of alternative energy resources would the Lower and Upper Peace Regions be interested in exploring?

- Wind
- Solar
- Bio Energy
- Hydro Energy
- Other (please explain)

*Nuclear + Thermal Energy*

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Additional Comments:

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### Question 16: Airport

Do you think the Grande Prairie Airport meets the needs of the Lower and Upper Peace Regions? (both major commercial and personal use flights)

Yes (please explain)

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No (please explain)

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Not sure (please explain)

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Additional Comments:

*Edmonton Centre Airport is of major importance to our Region*

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## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Royal Canadian Legion – Request for Funding</b>

### **BACKGROUND / PROPOSAL:**

Mackenzie County provides various financial and non-financial support to local non-profit groups and organizations.

### **OPTIONS & BENEFITS:**

Please see the attached letter from Royal Canadian Legion.

### **COSTS & SOURCE OF FUNDING:**

2011 budget does not include funding for these type of requests.

### **RECOMMENDED ACTION:**

That the Royal Canadian Legion's request for roof repairs be added to the 2012 grant requests list and reviewed during 2012 budget deliberations.

Author: J. Whittleton Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_



# ROYAL CANADIAN LEGION

HALLET-HANSLEY BRANCH NO. 243

5401 River Road

P.O. Box 217, Fort Vermilion, Alberta

T0H 1N0

October 13, 2011

Mr. Roy Brideau, CAO  
Mackenzie County  
4511 - 46 Avenue  
P.O. Box 640  
Fort Vermilion, AB  
T0H 1N0



Dear Mr. Brideau:

Please give serious consideration to a request for funding under the category of Extraordinary Maintenance for the Royal Canadian Legion building at 5401 River Road in Fort Vermilion. We have a major problem with the roof over the annex at the exterior of the main building.

We have had major leakages in our kitchen over the stove hood and in both toilets where the exterior walls meet the ceiling. The drywall had fallen down, and although I have had it repaired, it was touch and go all summer that those repairs would be sustained. There is a major leak in the middle wall in the hallway outside the toilets as well, and our hallway floods when there is a driving rain, such as we have had this summer. One day after just such a rain, I went into the building to check it out and we had little frogs in the puddles. There are some ceiling tiles which need replacing because of all the leaks, as well.

In the winter, the vent in the hood over the stove leaks from the heat when the snow melts on the roof. Apparently the flashing is faulty here. We also have a major ice problem from the furnace exhaust pipes. The condensation from the hot air forms huge icicles down to the roof which have to be knocked off at least once a week during the winter.

The door to the furnace room is rotting at the ground level, and the bottom hinges have come right away. It is an outside entrance (there is no inside access), and we can no longer secure this room. The complete door needs replacing.

When inquiring why it was so cold in this part of the building, I was informed that the insulation is probably now at an R28 value, at best. We need much better insulation.

The reason it has taken so long to get this letter to you (I appreciate that we talked about the roof

replacement in August), is that nearly all the local contractors have been busy in Slave Lake. I have managed to get some estimates, however, I didn't realize how much it was going to cost. We simply do not have the means to pay for this project.

It appears we need access to approximately \$12,000.00. This will cover the cost of materials and labour to replace the tin on the roof, ridge capping, starter strips, repair/replace soffit and fascia, a new door for the furnace room, ceiling tiles, extension piping for the furnace exhaust pipes, and blown-in insulation to bring the rating to R60. There may also be some wood under the tin that needs replacing, so we have to allow for that. Then there are the miscellaneous items such as screws, tar, etc.

I appreciate that you are very busy at this time, but if we can get these problems dealt with as soon as possible, we can get the major part of this work done prior to winter setting in. As I said before, many contractors are busy in Slave Lake right now, but I have managed to contact some local businesses who are willing to give us some priority. If we are going to keep this building in operation, these matters have to be seen to.

We really appreciate your attention to this matter.

Yours truly,

A handwritten signature in black ink, appearing to be 'Diane Salter', with a long, sweeping underline that extends to the right.

Diane Salter, President  
Royal Canadian Legion Branch 243  
Fort Vermilion, AB



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 26, 2011</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Financial Report – September 30, 2011</b>

### **BACKGROUND / PROPOSAL:**

Finance department provides financial reports to Council as per policy.

### **OPTIONS & BENEFITS:**

Please review the following financial reports for the period ended September 30, 2011:

- Investment Report
- Operating Statement
- Projects Progress Report

### **COSTS & SOURCE OF FUNDING:**

NA

### **RECOMMENDED ACTION:**

That the financial reports for the period ended September 30, 2011 be accepted for information.

Author: J. Whittleton Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_



## Investment Report for September 2011

### CHEQUING ACCOUNT on Sep 30, 2011

Bank account balance 2,994,365

### INVESTMENT VALUES on Sep 30, 2011

Short term investments (EMO-0377-A) 21,648,353  
 Short term T-Bill (1044265-26) 431,760  
 Long term investments (EMO-0374-A) 4,697,256  
26,777,370

These balances include  
'market value changes'.

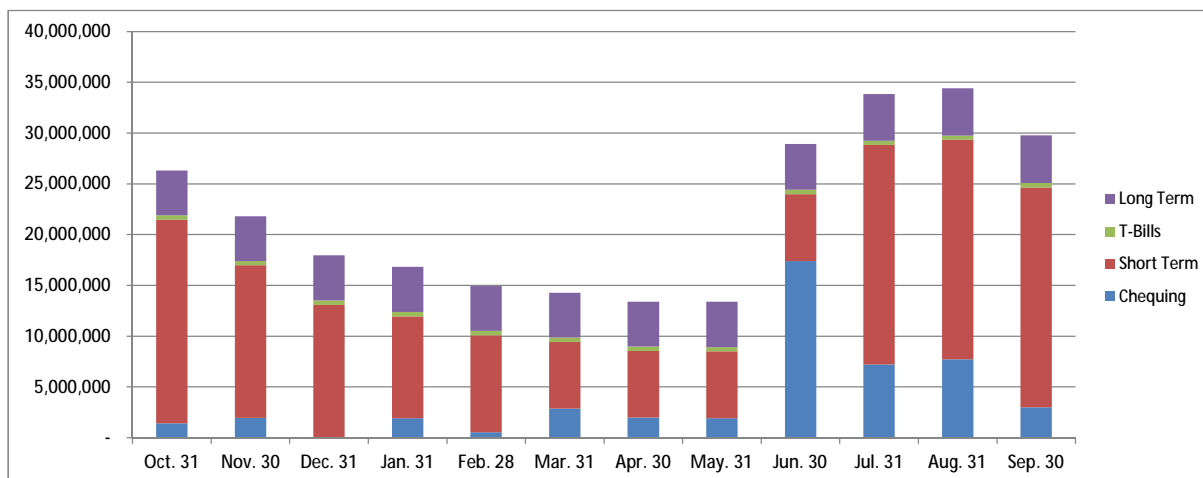
### REVENUES

	Total	Short Term	Long Term
Interest received	198,084	101,320	96,764
Interest accrued	48,107	0	48,107
	<b>246,191</b>	<b>101,320</b>	<b>144,871</b>
Market value changes	83,322	n/a	83,322
Interest received, chequing account	38,423	38,423	n/a
<b>Grand total revenues before investment manager fees</b>	<b>367,936</b>	<b>139,743</b>	<b>228,193</b>
Deduct: investment manager fees for investments	-14,892	-4,919	-9,972
<b>Grand total revenues after investment manager fees</b>	<b>353,044</b>	<b>134,824</b>	<b>218,220</b>

Note: Since the monthly statements have not been received, the interest received, interest accrued, market value change, and investment manager fees for investment EMO-0377-A and EMO-0374-A in Sep 2011 have not been included in this report.

### BALANCES IN THE VARIOUS ACCOUNTS - LAST 12 MONTHS

	Chequing	Short Term	T-Bills	Long Term	Total
Oct. 31	1,411,596	20,045,171	428,693	4,416,252	26,301,713
Nov. 30	1,963,001	15,007,447	428,975	4,406,755	21,806,178
Dec. 31	45,463	13,026,821	429,266	4,442,639	17,944,189
Jan. 31	1,919,837	10,035,649	429,558	4,436,356	16,821,400
Feb. 28	548,728	9,546,412	429,822	4,418,076	14,943,038
Mar. 31	2,875,156	6,554,887	430,114	4,407,311	14,267,468
Apr. 30	1,973,334	6,562,166	430,397	4,435,152	13,401,049
May. 31	1,929,636	6,569,784	430,689	4,473,555	13,403,664
Jun. 30	17,395,049	6,577,895	430,972	4,531,349	28,935,265
Jul. 31	7,223,657	21,594,877	431,261	4,604,429	33,854,224
Aug. 31	7,705,389	21,620,728	431,518	4,651,678	34,409,313
Sep. 30	2,994,365	21,648,353	431,760	4,697,256	29,771,735





**MACKENZIE COUNTY  
STATEMENT OF OPERATIONS**

September 30, 2011

	<b>2010 Actual</b>	<b>2011 Actual</b>	<b>2011</b>	<b>\$ Remaining</b>	<b>% Remaining</b>
	<b>Total</b>	<b>Total</b>	<b>Budget</b>		
<b>OPERATIONAL REVENUES</b>					
Property taxes	\$30,562,572	\$29,488,626	\$29,537,661	\$49,035	0%
User fees and sales of goods	\$1,969,856	\$1,813,181	\$2,278,969	\$465,788	20%
Government transfers	\$1,711,897	\$1,251,455	\$1,111,088	(\$140,367)	-13%
Investment income (operating)	\$288,412	\$328,849	\$250,000	(\$78,849)	-32%
Penalties and costs on taxes	\$141,654	\$116,082	\$115,000	(\$1,082)	-1%
Licenses, permits and fines	\$313,221	\$281,527	\$261,000	(\$20,527)	-8%
Rentals	\$64,542	\$59,386	\$63,087	\$3,702	6%
Insurance proceeds	\$4,129	\$8,729	\$0	(\$8,729)	
Development levies	\$175,572	\$10,437	\$0	(\$10,437)	
Municipal reserve revenue	\$105,063	\$18,355	\$0	(\$18,355)	
Sale of non-TCA equipment	\$6,056	\$1,500	\$0	(\$1,500)	
Other	\$313,690	\$299,626	\$222,000	(\$77,626)	-35%
<b>Total operating revenues</b>	<b>\$35,656,666</b>	<b>\$33,677,752</b>	<b>\$33,838,805</b>	<b>\$161,053</b>	<b>0%</b>
<b>OPERATIONAL EXPENSES</b>					
Legislative	\$532,989	\$467,158	\$673,490	\$206,332	31%
Administration	\$4,643,720	\$3,311,091	\$4,563,554	\$1,252,463	27%
Protective services	\$1,208,480	\$464,183	\$1,114,627	\$650,444	58%
Transportation	\$12,600,850	\$4,946,287	\$12,456,761	\$7,510,474	60%
Water, sewer, solid waste disposal	\$3,949,088	\$1,467,953	\$4,409,570	\$2,941,617	67%
Public health and welfare (FCSS)	\$594,579	\$596,173	\$681,367	\$85,194	13%
Planning, development, agriculture	\$1,859,884	\$1,102,883	\$2,074,589	\$971,705	47%
Recreation and culture	\$1,423,201	\$1,016,892	\$1,568,317	\$551,425	35%
School requisitions	\$6,559,007	\$3,145,061	\$6,295,112	\$3,150,052	50%
Lodge requisitions	\$720,470	\$719,088	\$719,088	\$0	0%
Non-TCA projects	\$531,942	\$259,510	\$845,433	\$585,923	69%
<b>Total operating expenses</b>	<b>\$34,624,211</b>	<b>\$17,496,279</b>	<b>\$35,401,908</b>	<b>\$17,905,628</b>	<b>51%</b>
<b>Excess (deficiency) before other</b>	<b>\$1,032,454</b>	<b>\$16,181,472</b>	<b>(\$1,563,103)</b>	<b>(\$17,744,575)</b>	<b>1135%</b>
<b>CAPITAL REVENUES</b>					
Government transfers for capital	\$6,337,196	\$3,641,453	\$11,497,860	\$7,856,407	68%
Other revenue for capital	\$409,699	\$44,263	\$1,481,557	\$1,437,294	97%
Proceeds from sale of TCA assets	\$1,160,660	\$1,003,616	\$1,001,040	(\$2,576)	0%
	\$7,907,555	\$4,689,331	\$13,980,457	\$9,291,126	66%
<b>EXCESS (DEFICIENCY) - PSAB Model</b>	<b>\$8,940,009</b>	<b>\$20,870,804</b>	<b>\$12,417,354</b>	<b>(\$8,453,449)</b>	<b>-68%</b>
<b>Convert to local government model</b>					
Remove non-cash transactions	\$6,917,067	\$0	\$5,416,045	\$5,416,045	100%
Remove revenue for capital projects	(\$7,907,555)	(\$4,689,331)	(\$13,980,457)	(\$9,291,126)	66%
Long term debt principle	\$1,709,972	\$819,732	\$2,121,536	\$1,301,804	61%
Transfers to/from reserves	\$6,189,549	\$0	\$1,731,406	\$1,731,406	100%
<b>EXCESS (DEFICIENCY) - LG Model</b>	<b>\$50,000</b>	<b>\$15,361,740</b>	<b>\$0</b>	<b>(\$15,361,740)</b>	

Mackenzie County  
Summary of All Units  
For the Nine Months Ending September 30, 2011

	2010 Actual	2011 Actual	2011	\$ Remaining	% Remaining
	Total	Total	Budget		
<b>OPERATING REVENUES</b>					
100-Taxation	\$30,266,880	\$29,249,181	\$29,286,003	\$36,822	0%
124-Frontage	\$297,071	\$239,445	\$265,273	\$25,828	10%
420-Sales of goods and services	\$200,071	\$259,582	\$140,297	(\$119,285)	-85%
421-Sale of water - metered	\$1,377,509	\$1,148,039	\$1,671,580	\$523,541	31%
422-Sale of water - bulk	\$392,276	\$405,560	\$467,092	\$61,532	13%
424-Sale of land	\$45,989	\$13,922	\$0	(\$13,922)	
510-Penalties on taxes	\$141,654	\$116,082	\$115,000	(\$1,082)	-1%
511-Penalties of AR and utilities	\$33,618	\$26,582	\$25,000	(\$1,582)	-6%
520-Licenses and permits	\$10,416	\$10,443	\$12,000	\$1,557	13%
521-Offsite levy	\$175,572	\$10,437	\$0	(\$10,437)	
522-Municipal reserve revenue	\$105,063	\$18,355	\$0	(\$18,355)	
526-Safety code permits	\$217,197	\$212,277	\$185,000	(\$27,277)	-15%
525-Subdivision fees	\$17,260	\$33,974	\$22,000	(\$11,974)	-54%
530-Fines	\$70,900	\$22,495	\$35,000	\$12,505	36%
531-Safety code fees	(\$2,552)	\$2,338	\$7,000	\$4,662	67%
550-Interest revenue	\$364,617	\$279,771	\$250,000	(\$29,771)	-12%
551-Market value changes	(\$76,205)	\$49,079	\$0	(\$49,079)	
560-Rental and lease revenue	\$64,542	\$59,386	\$63,087	\$3,702	6%
570-Insurance proceeds	\$4,129	\$8,729	\$0	(\$8,729)	
592-Well drilling revenue	\$24,764	\$10,356	\$15,000	\$4,644	31%
597-Other revenue	\$187,582	\$179,181	\$182,000	\$2,819	2%
598-Community aggregate levy	\$21,738	\$69,585	\$0	(\$69,585)	
630-Sale of non-TCA equipment	\$6,056	\$1,500	\$0	(\$1,500)	
830-Federal grants	\$50,369	\$0	\$0	\$0	
840-Provincial grants	\$1,661,529	\$1,251,455	\$1,111,088	(\$140,367)	-13%
990-Over/under tax collections	(\$1,379)	\$0	(\$13,615)	(\$13,615)	100%
<b>TOTAL REVENUE</b>	<b>\$35,656,666</b>	<b>\$33,677,752</b>	<b>\$33,838,805</b>	<b>\$161,053</b>	<b>0%</b>
<b>OPERATING EXPENSES</b>					
110-Wages and salaries	\$4,225,141	\$3,425,840	\$5,100,287	\$1,674,448	33%
132-Benefits	\$668,109	\$602,805	\$861,658	\$258,853	30%
136-WCB contributions	\$28,434	\$21,735	\$38,924	\$17,188	44%
142-Recruiting	\$25,352	\$13,782	\$20,000	\$6,218	31%
150-Isolation cost	\$60,546	\$38,192	\$48,000	\$9,808	20%
151-Honoraria	\$363,509	\$363,735	\$530,700	\$166,965	31%
211-Travel and subsistence	\$301,782	\$181,093	\$287,832	\$106,739	37%
212-Promotional expense	\$26,374	\$4,868	\$20,606	\$15,738	76%
214-Memberships & conference fees	\$88,342	\$57,764	\$92,045	\$34,281	37%
215-Freight	\$88,810	\$45,264	\$105,760	\$60,496	57%
216-Postage	\$32,809	\$16,574	\$38,020	\$21,446	56%
217-Telephone	\$185,125	\$121,998	\$181,608	\$59,610	33%
221-Advertising	\$46,351	\$43,069	\$58,510	\$15,441	26%
223-Subscriptions and publications	\$3,716	\$3,655	\$7,510	\$3,855	51%
231-Audit fee	\$60,941	\$26,680	\$54,690	\$28,010	51%
232-Legal fee	\$101,473	\$122,776	\$56,000	(\$66,776)	-119%
233-Engineering consulting	\$97,915	\$33,308	\$100,000	\$66,692	67%
235-Professional fee	\$1,188,854	\$751,957	\$1,234,792	\$482,835	39%
236-Enhanced policing fee	\$143,985	\$152,846	\$325,000	\$172,154	53%
239-Training and education	\$33,765	\$15,782	\$99,923	\$84,141	84%
242-Computer programming	\$32,036	\$57,828	\$39,466	(\$18,362)	-47%
251-Repair & maintenance - bridges	\$98,498	\$76,339	\$170,000	\$93,661	55%
252-Repair & maintenance - buildings	\$147,223	\$78,617	\$189,420	\$110,803	58%
253-Repair & maintenance - equipment	\$195,382	\$175,557	\$226,000	\$50,443	22%
255-Repair & maintenance - vehicles	\$114,545	\$55,599	\$105,200	\$49,601	47%
258-Contract graders	\$176,971	\$97,786	\$135,000	\$37,214	28%
259-Repair & maintenance - structural	\$1,828,068	\$573,819	\$1,614,703	\$1,040,884	64%
261-Ice bridge construction	\$71,338	\$72,079	\$100,000	\$27,921	28%
262-Rental - building and land	\$94,877	\$34,278	\$27,250	(\$7,028)	-26%
263-Rental - vehicle and equipment	\$130,951	\$61,758	\$74,035	\$12,277	17%
266-Communications	\$61,749	\$47,436	\$62,250	\$14,814	24%
271-Licenses and permits	\$3,414	\$5,031	\$11,039	\$6,008	54%
272-Damage claims	\$20,555	\$1,000	\$10,000	\$9,000	90%
273-Taxes	\$17,089	\$13,382	\$17,000	\$3,618	21%
274-Insurance	\$290,152	\$162,817	\$280,126	\$117,309	42%
342-Assessor fees	\$234,504	\$165,180	\$234,360	\$69,180	30%
290-Election cost	\$6,113	\$0	\$1,500	\$1,500	100%
511-Goods and supplies	\$775,704	\$374,353	\$802,640	\$428,287	53%
521-Fuel and oil	\$570,868	\$496,502	\$604,700	\$108,198	18%
531-Chemicals and salt	\$154,210	\$119,657	\$295,050	\$175,393	59%

	2010 Actual	2011 Actual	2011	\$ Remaining	% Remaining
	Total	Total	Budget		
532-Dust control	\$665,954	\$316,422	\$350,000	\$33,578	10%
533-Grader blades	\$142,405	\$132,163	\$145,000	\$12,837	9%
534-Gravel (apply; supply and apply)	\$1,539,505	\$671,025	\$2,836,625	\$2,165,600	76%
535-Gravel reclamation cost	\$179,512	\$0	\$50,000	\$50,000	100%
543-Natural gas	\$115,773	\$82,336	\$127,100	\$44,764	35%
544-Electrical power	\$480,575	\$409,939	\$473,000	\$63,061	13%
710-Grants to local governments	\$1,948,168	\$1,296,400	\$1,600,000	\$303,600	19%
735-Grants to other organizations	\$1,481,052	\$1,471,360	\$1,637,496	\$166,135	10%
747-School requisition	\$6,559,007	\$3,145,061	\$6,295,112	\$3,150,052	50%
750-Lodge requisition	\$720,470	\$719,088	\$719,088	\$0	0%
800-Emergency Expenses	\$0	\$2,062	\$0	(\$2,062)	
810-Interest and service charges	\$20,762	\$22,572	\$20,000	(\$2,572)	-13%
831-Interest - long term debt	\$449,220	\$205,878	\$556,404	\$350,526	63%
921-Bad debt expense	\$13,752	\$139	\$9,000	\$8,861	98%
922-Tax cancellation/write-off	\$59,038	\$49,586	\$60,000	\$10,414	17%
992-Cost of land sold	\$4,429	\$0	\$0	\$0	
993-NBV value of disposed TCA	\$739,005	\$0	\$0	\$0	
994-Change in inventory	\$167,356	\$0	(\$1,014,139)	(\$1,014,139)	100%
995-Depreciation of TCA	\$6,010,706	\$0	\$6,430,184	\$6,430,184	100%
<b>TOTAL</b>	<b>\$34,092,270</b>	<b>\$17,236,769</b>	<b>\$34,556,475</b>	<b>\$17,319,705</b>	<b>50%</b>
<b>Non-TCA projects</b>	<b>\$531,942</b>	<b>\$259,510</b>	<b>\$845,433</b>	<b>\$585,923</b>	<b>69%</b>
<b>TOTAL EXPENSES</b>	<b>\$34,624,211</b>	<b>\$17,496,279</b>	<b>\$35,401,908</b>	<b>\$17,905,628</b>	<b>51%</b>
<b>EXCESS (DEFICIENCY)</b>	<b>\$1,032,454</b>	<b>\$16,181,472</b>	<b>(\$1,563,103)</b>	<b>(\$17,744,575)</b>	<b>1135%</b>
<b>OTHER</b>					
830-Federal transfers for capital	\$1,005,031	\$5,129	\$4,500,000	\$4,494,871	100%
840-Provincial transfers for capital	\$5,332,166	\$3,636,324	\$6,997,860	\$3,361,536	48%
575-Contributed TCA	\$334,140	\$39,463	\$0	(\$39,463)	
597-Other capital revenue	\$75,559	\$4,800	\$1,481,557	\$1,476,757	100%
630-Proceeds of sold TCA asset	\$987,562	\$972,147	\$1,001,040	\$28,893	3%
631-Proceeds of traded-in TCA assets	\$173,098	\$31,469	\$0	(\$31,469)	
	<b>\$7,907,555</b>	<b>\$4,689,331</b>	<b>\$13,980,457</b>	<b>\$9,291,126</b>	<b>66%</b>
<b>EXCESS (DEFICIENCY) - PS MODEL</b>	<b>\$8,940,009</b>	<b>\$20,870,804</b>	<b>\$12,417,354</b>	<b>(\$8,453,449)</b>	<b>-68%</b>
<b>CONVERT TO LG INCOME STATEMENT</b>					
Remove non-cash transactions associated with PSAB changes					
993-NBV value of disposed TCA	\$739,005	\$0	\$0	\$0	
994-Change in inventory	\$167,356	\$0	(\$1,014,139)	(\$1,014,139)	100%
995-Amortization of TCA	\$6,010,706	\$0	\$6,430,184	\$6,430,184	100%
Remove TCA revenues					
Total of OTHER per above	(\$7,907,555)	(\$4,689,331)	(\$13,980,457)	(\$9,291,126)	66%
Add LTD principle paid					
832-Principle Payments	\$1,709,972	\$819,732	\$2,121,536	\$1,301,804	61%
Add/Deduct LG model TF to/from reserves					
920-Contribution from Capital Reserve	(\$159,615)	\$0	\$0	\$0	
930-Contributions from Operating Reserve	(\$485,667)	\$0	(\$398,295)	(\$398,295)	100%
940-Contribution from Capital Reserve	(\$143,858)	\$0	\$0	\$0	
762-Contribution to Capital (funding TCA projects)	\$2,913,988	\$0	\$524,701	\$524,701	100%
763-Contribution to Capital Reserves	\$2,555,394	\$0	\$1,435,000	\$1,435,000	100%
764-Contribution to Operating Reserves	\$1,509,306	\$0	\$170,000	\$170,000	100%
<b>EXCESS (DEFICIENCY) - LG MODEL</b>	<b>\$50,000</b>	<b>\$15,361,740</b>	<b>\$0</b>	<b>(\$15,361,740)</b>	

Project Name	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2011	2011 Budget	2011 Budget Remaining on Sep 30, 2011	Status Update on Sep 30, 2011	Percentage of Completion (%)
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**Administration Department**

ZA-Distance Communication & Training	0	0	0	10,000	10,000	On Hold	0%
<b>FV Building Alarm System (CF)</b>	0	0	0	13,128	13,128	The system will be installed during building construction.	
<b>La Crete Office Building (CF)</b>	3,066,793	3,061,358	5,435	35,000	29,565	The boardroom table has been ordered, and we are searching for the options for the smoke and fire alarms.	20%
<b>Zama Multi-Use Facility (CF)</b>	3,040,844	3,031,416	9,428	15,000	5,572	Completed	100%
<b>Virtual City Hall (CF)</b>	15,585	15,585	0	4,415	4,415	The implementation schedule is being reviewed.	10%
<b>Fort Vermilion Corporate Office (CF)</b>	1,641,816	474,288	1,167,528	1,120,151	(47,377)	The final inspection has been done, and correcting minor deficiencies is in process.	99%
<b>La Crete Library Building (CF)</b>	3,400	1,950	1,450	3,050	1,600	The conceptual drawings has been completed.	80%
<b>Land Purchase in the Hamlet of Zama (CF)</b>	115,000	0	115,000	140,000	25,000	The title transfers to Mackenzie County is complete.	50%
FV-Records Management System	58,500	0	58,500	85,000	26,500	The items were ordered and scheduled to be installed in June 2011.	10%
LC-County Sign	2,755	0	2,755	20,000	17,245	Construction underway	90%
Handi-van replacement (La Crete)	73,963	0	73,963	83,000	9,037	Completed	100%
Land Purchases from AB SRD	53	0	53	245,000	244,947	In progress	0%
Xerox Replacement (La Crete)	0	0	0	50,000	50,000	In the selection process	0%
County's CAO House Capital Repairs	0	0	0	65,000	65,000	Added by motion 11-09-710 with funding coming from GOR	
<i>Total department 12</i>			<i>1,434,112</i>	<i>1,888,744</i>	<i>454,632</i>		

**Fire Department**

LC-Jaws of Life Equipment	33,000	0	33,000	33,000	0	Completed	100%
<b>Tompkins Fire Hall Construction (CF)</b>	429,309	83,681	345,628	482,850	137,222	The construction will be completed at end of August or beginning of September.	35%
LC-Paging System	0	0	0	24,370	24,370	On Hold	0%
LC-Trailer	6,575	0	6,575	6,600	25	Completed	100%
LC-Furniture/Fixtures for Blue Hills Fire hall	0	0	0	40,000	40,000	On hold until Fire Hall nears completion	0%
LC - Fire Tanker	0	0	0	316,347	316,347	Tenders closed. Council will decide on Sep. 13, 2011	10%
<i>Total department 23</i>			<i>385,203</i>	<i>\$903,167</i>	<i>517,964</i>		

**Ambulance Services Department**

Project Name	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2011	2011 Budget	2011 Budget Remaining on Sep 30, 2011	Status Update on Sep 30, 2011	Percentage of Completion (%)
	0	0	0	0	0		
<i>Total department 25</i>			0	\$0	0		

**Transportation Department**

<b>LC 98th Avenue - Urban Standard (CF)</b>	3,654,991	3,654,991	0	25,000	25,000	Completed	100%
FV-550 Truck	50,141	0	50,141	56,781	6,640	Completed	100%
FV-Backhoe Buy Out	75,827	0	75,827	75,000	(827)	Completed	100%
FV-1 3/4 ton Crew Cab Trucks	28,226	0	28,226	35,000	6,774	Completed	100%
FV-Bobcat	37,981	0	37,981	38,272	291	Completed	100%
Grader Replacement	1,692,767	0	1,692,767	1,690,000	(2,767)	Completed	100%
FV-Sweeper for Wheel Loader	0	0	0	27,860	27,860	Funds are not required. This was purchased as part of the tractor project.	100%
FV-Oil Containment Tank	8,563	0	8,563	7,000	(1,563)	Completed	100%
FV-Front Plow for Unit 2252	0	0	0	6,300	6,300	Funds are not required. This was purchased as part of the tractor project.	100%
FV-Tractor	98,400	0	98,400	120,000	21,600	Completed	100%
North & South - Road Reconstruction & New Road Construction Requests	113,170	0	113,170	1,000,000	886,830	Three of eight were completed. Four are in progress. One is not started.	50%
LC-Bobcat	37,981	0	37,981	38,272	291	Completed	100%
<b>High Level East Drainage (CF)</b>	252,545	78,730	173,815	570,065	396,250	Construction will commence on Jul. 4, 2011, and the estimated completion date is Sep. 30, 2011.	10%
<b>HL Rural - Reconstruction of TWP Rd 110-2 (4 miles) (CF)</b>	92,323	88,701	3,622	61,299	57,677	Completed	100%
LC-Filter Cart	0	0	0	5,000	5,000	Obtaining quotes	0%
<b>LC 102 Str &amp; 92 Ave curb, gutter &amp; sidewalk (CF)</b>	1,711,394	1,711,394	0	10,000	10,000	Completed	100%
LC-Mechanic Service Truck	69,918	0	69,918	70,000	82	Completed	100%
<b>Zama Bearspaw Crescent (CF)</b>	511,261	511,261	0	30,633	30,633	Working on Ditches	0%
LC-Conveyor	3,623	0	3,623	38,000	34,377	On order	10%
<b>Fort Vermilion River Road Reconstruction (CF)</b>	1,130,974	1,130,974	0	10,000	10,000	Completed. Waiting for the invoice for line painting.	0%
LC-Truck	34,847	0	34,847	35,000	153	Completed	100%
LC-100th Avenue (West of ATB Financial)	422,276	0	422,276	1,208,000	785,724	Base and paving were completed. Driveways and cleanup are required.	50%
<b>Road Construction Request (CF)</b>	201,324	183,924	17,400	66,076	48,676	Reviewing options	0%
LC-Recreation Centre Storm Sewers	0	0	0	0	0	<b>Canceled at May 29 2011 Council meeting</b>	0%
LC-Pressure Washer	16,320	0	16,320	14,700	(1,620)	Completed	100%
<b>Zama - Truck Box Sander (CF)</b>	0	0	0	15,000	15,000	On Hold	0%

Project Name	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2011	2011 Budget	2011 Budget Remaining on Sep 30, 2011	Status Update on Sep 30, 2011	Percentage of Completion (%)
Zama - Water Tank (CF)	6,213	3,684	2,529	3,995	1,466	Completed	100%
Apache Road - Pull Out Area (CF)	0	0	0	50,000	50,000	On Hold	0%
LC-Cold Storage Shed/Tool Crib	610	0	610	70,000	69,390	In progress	25%
LC-PW Shop Fence	29,520	0	29,520	29,520	0	Completed	100%
ZA-Paving Cornerstone Parking Lot	17,521	0	17,521	0	(17,521)	Postponed by Council motion 11-09-764.	0%
ZA-Hamlet Entrance Beautification Project	0	0	0	10,000	10,000	Planning Stage	0%
ZA-Grass Seeder and Disc Unit	2,995	0	2,995	11,274	8,279	Part of purchase was made.	0%
ZA-Vehicle (PW)	33,767	0	33,767	35,000	1,233	Completed	100%
ZA-Mower	14,119	0	14,119	17,730	3,611	Completed	100%
Rocky Lane Road Reconstruction (CF)	289,210	289,210	0	10,790	10,790	On hold	0%
AJA Friesen Road Reconstruction (CF)	1,459,844	971,751	488,093	593,168	105,075	Final inspection has been done. Cleanup is required.	80%
LC 100th Ave Reconstruction - CAMRIF (BCF) (CF)	1,400,395	1,350,070	50,325	10,000	(40,325)	Completed	100%
RV Park Road (La Crete) (CF)	67,193	0	67,193	120,000	52,807	In Progress	60%
Zama Access Road (Paving)	0	0	0	6,000,000	6,000,000	In process of selecting an engineering firm to proceed with design and tender.	1%
Highway 88 Connector (Paving)	12,172	0	12,172	18,000,000	17,987,828	Waiting on funding application reply	1%
Grader Shelter Insulation and Gas Heating (Rocky Lane)	8,400	0	8,400	18,000	9,600	Obtining quotes.	10%
FV Doors for the Storage Shed	0	0	0	8,000	8,000	Investigating options.	10%
<i>Total department 32</i>			3,612,121	\$30,240,735	26,628,614		

#### Airport Department

La Crete Airport (CF)	2,650,700	2,642,916	7,784	50,000	42,216	Fencing to begin late September.	95%
Fort Vermilion Airport (CF)	1,349,695	1,344,632	5,063	35,000	29,937	Tree removal complete. Awaiting commissioning of PAPI lights and the invoice.	95%
Zama Airport (Helipad) (CF)	33,079	0	33,079	0	(33,079)	Canceled by Council motion 11-09-764.	0%
<i>Total department 33</i>			45,926	\$85,000	39,074		

#### Water Treatment & Distribution Department

Project Name	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2011	2011 Budget	2011 Budget Remaining on Sep 30, 2011	Status Update on Sep 30, 2011	Percentage of Completion (%)
FV-Computrol Card Reader	0	0	0	10,000	10,000	In progress. Quotes were received.	50%
<b>Zama Water Treatment Plant (CF)</b>	13,496,149	13,489,974	6,175	29,377	23,202	Completed	100%
FV-Master Meter Update	0	0	0	30,000	30,000	In progress	10%
<b>FV WTP - Lab Renovation &amp; Equipment (CF)</b>	13,521	3,723	9,798	12,277	2,480	Completed	100%
<b>FV WTP - Upgrades (CF)</b>	11,915	0	11,915	30,000	18,085	Completed	100%
ZA-Master Meter Update	20,035	0	20,035	20,000	(35)	In progress	50%
<b>Raw Water Truck Fill - Zama (CF)</b>	0	0	0	0	0	Canceled by Council motion 11-09-764	0%
ZA-Computrol Card Reader	0	0	0	11,500	11,500	Engineering Phase	0%
ZA-Distribution Pump	0	0	0	0	0	Canceled by Council motion 11-09-764	0%
LC-Hydrant Replace Program	0	0	0	100,000	100,000	In progress	25%
LC-Filter Media	28,472	0	28,472	140,000	111,528	Implementing an alternative treatment process which will not require media replacement	25%
FV WTP - Capacity & Expansion Assessment	4,810	0	4,810	50,000	45,190	Engineering assessment in progress	5%
<b>Rural Water - Phase I (CF)</b>	3,242,170	752,764	2,489,406	2,768,205	278,799	In progress	50%
<i>Total department 41</i>			2,570,610	\$3,201,359	630,749		

**Sewer Disposal Department**

ZA-Lift Station Pumps	22,317	0	22,317	0	(22,317)	Postponed by Council motion 11-09-764	0%
ZA-S-Curve Sewer Services (East Side)	2,544	0	2,544	50,000	47,456	On hold	0%
North Point Subdivision Lift station	103,600	3,600	100,000	632,400	532,400	Final inspection required	80%
<i>Total department 42</i>			124,861	\$682,400	557,539		

**Solid Waste Disposal**

1 - 40 yd bin and 2 - 30 yd bins	0	0	0	24,674	24,674	Bins are on order	10%
Land Purchase (NW 11-104-17-W5) (Tompkins Waste Transfer Station)	0	0	0	39,000	39,000	In progress	0%
<i>Total department 43</i>			0	\$63,674	63,674		



Project Name	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2011	2011 Budget	2011 Budget Remaining on Sep 30, 2011	Status Update on Sep 30, 2011	Percentage of Completion (%)
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**Planning & Development Department**

LC-Plotter	0	0	0	7,200	7,200	Complete	100%
<i>Total department 61</i>			0	\$7,200	7,200		

**Agricultural Services Department**

Blue Hills Drainage Study (CF)	0	0	0	10,105	10,105	the ASB hasn't decided what action to take.	0%
<i>Total department 63</i>			0	\$10,105	10,105		

**Subdivision Department**

ZA-Residential Subdivision	0	0	0	75,000	75,000		0%
<i>Total department 66</i>			0	\$75,000	75,000		

**Recreation Department**

Fort Vermilion Arena - Dressing Rooms (CF)	267,850	267,850	0	7,180	7,180	Near completion.	95%
Fort Vermilion Recreation Board (CF)	25,371	16,581	8,790	39,419	30,629		0%
La Crete Recreation Board (CF)	91,095	61,358	29,737	88,642	58,905		
La Crete Ball Park (CF)	78,925	0	78,925	123,518	44,593		0%
FV Walking Trail	48,184	0	48,184	48,184	0	The work was completed in 2010.	100%
Zama Recreation Board (CF)	0	0	0	96,000	96,000		0%
<i>Total department 71</i>			165,636	\$402,943	237,307		

**Parks & Playgrounds Department**

ZA-Park Landscaping	2,317	0	2,317	10,000	7,683	In Progress	
LC-La Crete Walking Trails Overlay	0	0	0	70,400	70,400	Completed. Awaiting the invoice.	100%
Water Spray Park (Fort Vermilion) (CF)	0	0	0	80,000	80,000	Project on hold	0%
Wadlin Lake Beach Construction	447	0	447	44,710	44,263	To be done this fall	0%
Zama Community Park Expansion (CF)	345,692	334,276	11,416	9,825	(1,591)	Completed - Landscaping to be done	100%

Project Name	Total costs	Costs in prior years	Costs in current year up to Sep 30, 2011	2011 Budget	2011 Budget Remaining on Sep 30, 2011	Status Update on Sep 30, 2011	Percentage of Completion (%)
LC-Bobcat Tool cat	44,883	0	44,883	45,000	117	Completed	100%
LC-Lawn Mower	17,419	0	17,419	19,494	2,075	Completed	100%
LC-Dump Trailer	12,685	0	12,685	11,000	(1,685)	Completed	100%
FV - Mackenzie Park - Basketball Concrete Pad	0	0	0	21,000	21,000	Completed. Awaiting the final invoice.	100%
LC-LC Arena Swing Set	4,303	0	4,303	5,000	697	Completed. Awaiting the invoice.	100%
RV Dump - Hutch Lake (CF)	0	0	0	6,600	6,600	Completed.	100%
La Crete - Water Spray Park (CF)	0	0	0	60,000	60,000	Under review	0%
LC-LC Hill Park Concrete Toilet	4	0	4	18,320	18,316	Re-scheduled for third week in September	0%
LC-108 Street Park Fence & Lighting	4,775	0	4,775	16,850	12,075	Fencing complete	50%
Machesis Lake-Caretaker Site Expansion	0	0	0	5,000	5,000	Completed	100%
Hutch Lake - Shelter & Playground Equipment	0	0	0	40,000	40,000	Added by motion 11-09-754 with funding coming from AB Parks & Recreation	0%
Hutch Lake - Stairs	0	0	0	20,540	20,540	Construction to commence mid - September.	10%
<i>Total department 72</i>			98,249	\$483,739	385,490		

<b>TOTAL 2011 Capital Projects</b>			<b>8,436,718</b>	<b>38,044,066</b>	<b>29,607,348</b>
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FVRB Aug 10, 2011

Cameron calls meeting to order 7:41

Attendance: Grant Charles, Peggy Shirt, Ena Simpson, Cameron Cardinal, Joyce Belcourt, Odell Flett, Dwayne Auger

Previous minutes needing approval.

June 16<sup>th</sup> Moved by Joyce. Seconded by peggy. Carried

June 24 Moved by Ena Simpson. Seconded by Joyce. Carried

July 19 Moved by Ena Simpson. Seconded by Grant. Carried

Dwayne wanted to add to the agenda Ice Plant start up.

Odell wanted to add an in camera to the agenda

Cameron wanted to add an in camera to the agenda

Peggy moves adoption of agenda, Joyce seconds. Carried.

Items on Agenda

Managers Report.

Dwayne-needs to confirm dates with Northern to see if there are any conflicts with wedding.

Grant moves acceptance of Managers Report, Joyce seconds. Carried.

Financial Report

Friesen accounting will need to get someone else to do the books.

Possibly want to put an add out to do the books for the complex.

Peggy moves the FVRB to put an ad in the paper to look for someone to do the books for the FVRB. Ad to placed in the pioneer Monday August 15<sup>th</sup> to August 31<sup>st</sup>.

Grant moves that the FVRB meet on Sept 13<sup>th</sup> at 7:30pm to set the grant application to the county for the 2012 budget year. Joyce seconds. Carried.

CFEP application for splash park denied.

As of right now there is Lauren Eek Memorial Fund + Fundraising + County= 87, 000.

Odell would like a break down of wages and telephone for next meeting.

Ena moves for acceptance of report, Peggy seconds. Carried

Peggy moves that we go in camera for Odell's Request. Carried.

Grant moves that we go out of camera. Peggy seconded. Carried.

Odell Flett moves that the FVRB discussed a possible fundraiser for October 6<sup>th</sup> upon presentation of a committal letter on Sept 13<sup>th</sup>. Joyce seconds, carried.

#### Managers Contract

More information needs to be obtained to make a decision.

Peggy moves that we gather more info and meet on the 17<sup>th</sup> of August at 7:30 to go over the Arena Supervisor contract.

#### Concession Bid

In Camera 9:20 out of camera 9:25.

Ena moved that Fort Vermilion Public School be given the concession lease for the October 2011 to April 2012 hockey season, Second by Joyce, Carried.

#### Dressing Room Project

Space for storage need to be addressed.

Indian wagon race could be done for a fundraiser on Sept long weekend.

Fitness Centre- could take 4000 from concession lease and 5000 from operating to buy equipment.

Grant moves that the FVRB to look for volunteers for possible Indian wagon race for sept long weekend with proceeds going to Fitness Centre. Advertising to be put up on the local bulletin board. FVRB will proceed if the volunteers come forward by August 16<sup>th</sup>. Joyce second, carried.

#### Eavestroughing.

Grant talked to John. LG construction needs to fully complete Balen seal before we can proceed with bidding for new eaves.

#### Pop Machine

Ena moves that a Fort Vermilion Public School oversee the possible pop machine. Grant seconds. Carried.

#### Computer

Ena moves that grant look into the cost of a computer and internet access for the Arena. Money will come from the Telephone budget if approved. Joyce seconded. Carried.

## Symco and Ice Plant

Gerald Curran from Simco did a walk through and assesment with Henry Klassan, Camerion Cardinal, Odell Flett, Grant Charles, Ena Simpson and Dwayne Auger of Ice Plant will have an official report with 4 weeks . Verbal report stated that ice plant is not acceptable for todays standands and has outlived its capacity.

Personal also need to upgrade training to handle and possible ice plant upgrades.

## Ice Start up

Grant moves that the plant will start up Sept 15 if prior fundraising on Oct 6 does not happen. If the fundraiser on Oct 6 is successful then plant to start, October 10. Ena seconds, carried.

New Bussiness.

New dressing room grand opening.

Ena moves that we hold a grand opening tba with a draft tournament. Tentative Date Oct 28<sup>th</sup>. Grant seconds. Carried.

Grant moves in camera at 10:10. Seconded by Ena Carried. Moved out of camera at 10:15.

No motion came from in camera.

Meeting a journed at 10:15

Next meeting Sept 20<sup>th</sup>.





Fort Vermilion Recreation Board  
*Special*  
Annual General Meeting

Aug 16<sup>th</sup>, 2011

In Attendance

Executive

Cameron Cardinal, Grant Charles, Peggy Shirt, Ena Simpson, Joyce Belcourt, La Dawn Dachuk(resigned tonight by letter.

Members

Cheryl Lizotte, Odell Flett, Louise Smith, Colin mckinnin, Darren Young

Meeting call to order at 7:44.

2 Directors resigned, LaDawn Dachuk, Jason Kerr

Louise Smith has asked for changes to bylaws. Changes have been made.

Bylaws cannot be accepted because there isn't 75% of members

New Business

Capital Projects Overview- Fitness Room,

River Daze Cheryl Lizotte has requested 500.00 for River Daze, Sept 3 and 4.

Peggy Shirt moves that the FVRB give a 500 donation to the river daze committee. Ena second. Carried.

Ice Plant

Gave report of Simco coming to inspect the plant and their will be a report in the next 3 weeks.

New Elections

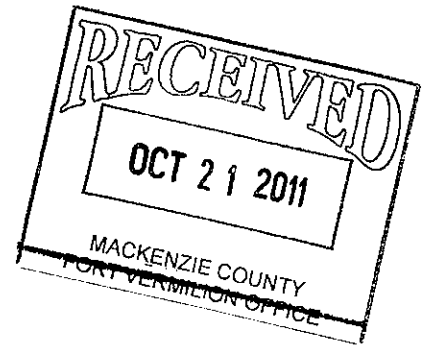
Have room for 2 directors, treasurer and secretary.

Odell moves that we accept the resignations of Jason Kerr and LaDawn Dachuck whos term ends in May 2012. Cheryl Lizotte seconds carried.

Louise Smith volunteers for a directors position ending in May 2012.

Darren Young volunteers for a directors position ending in May 2012.

Cheryl Volunteers for a Directors position ends in May 2013.



Grant Charles moves that we accept Louise Smith, Darren Young, Cheryl Lizotte as Directors for the remainder of the positions discussed above. Seconded by Peggy. carried

Concession Lease

Given to Fort Vermilion Public School for the 2011-2012 season for 4,000.

Colins email [ucana422@gmail.com](mailto:ucana422@gmail.com)

Darrens email [darreny@fvsd.ab.ca](mailto:darreny@fvsd.ab.ca)

Cheryl Lizotte [clizotte@nlhr.ca](mailto:clizotte@nlhr.ca)

Next meeting on September 20<sup>th</sup> @ 7:00

Meeting adjourned at 8:52.



move that ice times be set and to be publicly advertised.

Louise moved <sup>that the</sup> Junior hockey debt <sup>is</sup> to be paid before any MHA  
a letter be written to FVIBMHA that the amount  
owing for the 2010-2011 <sup>2462.50</sup> Ice Season be paid in full  
before any ice <sup>20</sup> 11-<sup>20</sup>12 ice time and tournament  
dates be negotiated. ~~A financial statement and~~  
~~\$2462.50 is owing a date to meet the this issue~~  
2462.50 ~~We request a meeting~~ seconded Joyce Carried.

Carroll will  
Darren Included in this letter is an offer to meet with  
the board FVIBMHA if they wish to discuss this  
issue and set up a time and request a financial statement.  
in Sept.

Jana: move that hockey ice time begin at  
4:30 ~~4:00~~ <sup>4:30 pm</sup> Mon - Thurs Fri available only for Tourney.  
seconded by Jane Carried.

~~Will will approach Linda and the board~~

Louise move that the Rec Board purchase the PITCO  
Model 40C TS Fryer \$949.00. Joyce seconded,  
Carried.

Grill be replaced in the Hall kitchen.

Darren  
Louise moved that we purchase the <sup>Internet</sup> Bundle for  
139/00 from Telus. Louise seconded. Carried.

Next mtg date. Oct. 18/11 7:30 pm.

Shut Acting Chair  
L. Simpson Treasurer

**Fort Vermilion Support Services Board Meeting  
Minutes for June 13<sup>th</sup>, 2011  
FVSS Office Fort Vermilion, AB  
5:00p.m.**

**Attendance**

**Present:** Nina Reid, Carla Paul, Donna Guitard, Cheryl Mercredi, Monica Smith

**Regrets:** Cindy Johnson, Odell Flett

**1.0 Call to Order**

Donna calls meeting to order at 5:20p.m.

**2.0 Approval of Agenda**

Cheryl approves the addition of 8.6; Nina seconds

**CARRIED**

**3.0 Approval of Minutes**

Nina approves minutes; Monica seconds the approval

**CARRIED**

**4.0 Business Arising**

**4.1 Voting Rights for Mackenzie County Rep**

The CAO has not called Donna back regarding this issue therefore it will remain as per FVSS by-laws.

**4.2 Aboriginal Day**

June 21<sup>st</sup> is the confirmed date for this event

**4.3 Canada Day**

FVSS will help with Canada Day if anyone comes forward to head this event. A letter will be sent to the County regarding Canada Day events for next year.

**4.4 Swimming lessons**

A letter will be sent to the Recreation Board regarding swimming lessons for next year.

**5.0 Financial Report**

**5.1 May**

Cheryl motions to approve the May Financial Report; Nina seconds

**CARRIED**

**5.2 As of today's date FVSS has \$21,639.24; this also includes the \$7000.00 greenhouse grant that is not part of FVSS' funding**

## **6.0 Monthly Report**

### **6.1 May**

Monica motions to approve the May monthly report; Cheryl seconds

**CARRIED**

## **7.0 Committee Updates**

**7.1** Marissa McAteer was hired for the part-time position and Laura Lizotte was hired for the casual position

## **8.0 New Business**

### **8.1 Benefits for the victims of home fires**

FVSS has been supporting all those individuals that have been holding fund-raisers for local community house fire victims by printing auction tickets, auction bid papers, making poster and making some phone calls.

### **8.2 Year-end Swimming party June 26<sup>th</sup>**

This year FVSS has rented the pool for one big year-end party for all the groups. This event will be for the whole family unit to participate. It's the responsibility of the parents for the transportation and supervision of their children during this event.

### **8.3 Summer Programs**

To date we have 8 children registered for our summer programs. Carla let us know that the summers are FVSS slow time. From Sept-June are the busy times.

### **8.4 Community Hours person**

FVSS was contacted to take on a person that needs community hours. We have done this in the past and it was very successful. Carla has the right to know what the charge is on the persons doing community hours to be able to determine if she would accept them. Carla finds odds jobs around the community if there's not enough to do around the FVSS office.

### **8.5 Computer troubles**

Halis computer may have to be replaced within the year. They have been having a lot of troubles with it and Greg has been fixing it for free with the promise that we will buy the new computer from him if and when Halis computer dies.

### **8.6 Signing Authority**

Cheryl motions for Monica Smith to have signing authority on the Fort Vermilion Support Service Society's bank account and to remove Cheryl Lizotte's name. Nina seconds the motion.

**CARRIED**

## **9.0 Adjournment**

Donna adjourns meeting at 6:32pm. Next Meeting date will be September 19<sup>th</sup>, 2011



**LA CRETE RECREATION SOCIETY  
REGULAR MEETING  
SEPTEMBER 15, 2011**

**Northern Lights Recreation Centre  
La Crete, Alberta**

Present: Abe Fehr, President  
Terry Tosh, Vice-President  
Darlene Bergen, Secretary-Treasurer  
Simon Wiebe, Director  
Wendy Morris, Director  
George Derksen, Director  
Philip Doerksen, Arena Manager  
Peter F. Braun, MD Rep

Absent: George Fehr, Director  
Ron Dyck, Director  
Beng Friesen, Director

Call to Order: Chair Fehr called the meeting to order at 6:07 p.m.

Approval of Agenda

1. Terry Tosh moved to accept the Agenda as amended:  
8.2 YAC – 7:00 p.m.

**CARRIED**

Approval of Previous Meeting's Minutes

1. Simon Wiebe moved to accept the August 25, 2011 Regular Meeting Minutes as presented. **CARRIED**
2. Simon Wiebe moved to accept the September 1, 2011 Priorities Meeting Minutes as presented. **CARRIED**

Business from the Minutes

1. Blue Hills Shack was discussed; Peter forwarded a request to Joulia for additional funding to complete the setup of the shack.
2. Wendy Morris moved to accept the Business from the Minutes. **CARRIED**

Review of Action Sheet

1. Reviewed items for information only.

Financial Report

1. Discussed the ball diamond capital project financials.

2. Discussion vendor aged summary errors, will be corrected for next meeting.
3. Terry Tosh moved to accept the Financial Report.

Manager's Report – Philip Doerksen

1. Reviewed Manager's Report for information purposes.
2. Music night worked well.
3. Norpine is our Challenge Cup Sponsor
4. George Doerksen moved to accept the Manager's report for information.

CARRIED

New Business

- 8.2 YAC Delegation 7:00 pm – Tina Unruh and Martha Dyck attended on behalf of YAC. YAC would be affected greatly if they could not operate out of the arena and most likely be finished as they are unable to sign more than a one year lease. Run lots of different programs, Go Girls, Boys Night Out, Skills Link was very successful. YAC services children aged 13-17. Summer had 127 youth attend in a week and winter is much busy with double the youth attending. Long term goal is to keep doing what they are doing.
- 8.1 Jungle Gym – Philip will talk to them about the hall rental space to see if this space would be suitable. Maybe be able to use it for a long term.

Wendy Morris moved that we go in camera at 7:43 p.m.

Darlene Bergen moved that we go out of camera at 7:50 p.m.

Simon Wiebe moved that the meeting be adjourned at 8:05 p.m.

Next Meeting – October 13, 2011